You can use the Planning Portal to find the correct email address for your local planning authority.

www.planningportal.gov.uk/localauthoritysearch

Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt, subject to certain limitations*

Town and Country Planning (General Permitted Development) (England) Order 2015 - Schedule 2, Part 14, Class J

*The right does not apply in relation to any roof slope which fronts a highway in conservation areas, National Parks, Areas of Outstanding Natural Beauty, the Broads and World Heritage Sites. Nor do they apply to Listed Buildings or on a building within the curtilage of a Listed Building or Scheduled Monuments.

Publication of notifications on planning authority websites

Please note that the information provided on this notification and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please note: You need to download the form to complete it electronically. Please complete using block capitals and black ink if sending by post.

1. Developer Name and Address

Title:	Mr	First name:	Mike
Last name:	Smyth		
Company (optional):	Two Rivers Community Energy Society Limited		
Unit:		House number:	House suffix:
House name:			
Address 1:	Guardian House		
Address 2:	Borough Road		
Address 3:	Godalming		
Town:			
County:	Surrey		
Country:			
Postcode:	GU7 2AE		

2. Agent Name and Address

Title:	Mr	First name:	Joe
Last name:	Gabriel		
Company (optional):	Joju Ltd		
Unit:		House number:	House suffix:
House name:	39-41		
Address 1:	North Road		
Address 2:			
Address 3:			
Town:	London		
County:	London		
Country:			
Postcode:	N7 9DP		

3. Site Address Details

Please provide the full postal address of the application site.

Unit:		Building number:	Building suffix:
Building name:	Marks and Spencer		
Address 1:	Holmbush Centre		
Address 2:	Upper Shoreham Rd		
Address 3:	Shoreham		
Address 4:			
Postcode:	BN43 6TD		

ADUR & WORTHING
PLANNING SERVICES
PLAN NOTICE/0020/15
DATE VALID 21 AUG 2015

4. Description of the Proposed Development

Please describe the proposed development, including relevant information covering the design and external appearance, in particular the impact of the glare on occupiers of neighbouring land:

250kWp Solar PV array to be installed across flat roof of M&S store. No new access or layout required.
All PV will be installed at least 1 meter from the edge of each roof and no higher than 1m above the highest part of the roof as per Permitted Development guidelines.

Will the solar PV equipment be installed on:

A pitched roof ☐

How much will protrude beyond the plane of the roof? (Measured from the perpendicular with the external surface of the roof slope)

_____ Metres

A flat roof ☒

What is the highest part of the solar PV equipment above the highest part of the roof? (excluding any chimney)

0.28 Metres

What are the measurements from the solar PV equipment to the external edge of the roof?

The solar panels are to be installed no closer than 1m from the external edges of the roof.

5. Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required could result in your notification being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted. Please note that as part of this procedure, if any objections are received the Local Planning Authority may require submission of further information at a later date.

All sections of this notification completed in full, dated and signed (typed signature if sent electronically). ☒

Existing and proposed elevations and plans ☒

A plan indicating the site and showing the proposed development. A plan drawn to an identified scale will assist the authority in assessing your development proposal. Plans can be bought from one of our accredited suppliers using our Buy-a-Plan service (www.planningportal.gov.uk/buyaplan) ☒

6. Declaration

I/we hereby apply for prior approval as described in this notification and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Developer:	Or signed - Agent:	Date (DD/MM/YYYY):	
	Joe Gabriel	20/08/15	(date cannot be pre-application)

7. Developer Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address:

8. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
0044	2076971000	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address: joe.gabriel@joju.co.uk