# WEST SUSSEX COUNTY COUNCIL CONSULTATION

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| **TO:** | Adur & Worthing Councils<br>FAO: Gary Peck |
| **FROM:** | Stephen Gee WSCC - Highways Authority |
| **DATE:** | 1 April 2019 |
| **LOCATION:** | Civic Centre Staff Car Park Ham Road<br>Shoreham-By-Sea West Sussex |
| **SUBJECT:** | AWDM/0448/19<br>Application for Approval of Details Reserved by Condition 9 (Workplace Travel Plan) of previously approved AWDM/1282/17. |
| **DATE OF SITE VISIT:** | |
| **RECOMMENDATION:** | Objection |
| **S106 CONTRIBUTION TOTAL:** | £ See below for breakdown. |

An objection is raised to the discharge of condition.
The document provided does not include the full requirements of a travel plan as set out in the WSCC guidance and more closely resembles a Travel Plan Statement. In line with the guidance and the wording of the condition a Travel Plan is required.

The following comments have been provided by the county travel plan officer

- In addition to the mode split targets set out In 5.14, a target to achieve a 12-hour weekday vehicle trip rate that is 15% lower than has been predicted in the Transport Assessment for this site (for the no Travel Plan scenario). Full Travel Plans must also be monitored in accordance with the TRICS Standard Assessment Methodology for Travel Plans (aka TRICS SAM). This requires the applicant to commission the TRICS organisation to conducted multi-modal travel surveys at the site during years 1, 3, and 5 in order to assess progress made towards the 15% vehicle trip reduction target.
- Contact details for the Travel Plan Co-ordinator should be included in the document. Alternatively, a commitment to providing WSCC with contact details for the TPC prior to occupation should be included.
- As a number of employees are field-based operatives that are required to use cars the TP/TPS should include a section covering business travel and fleet management. This should include information about strategies used to reduce/minimise business mileage and reduce vehicle emissions (for example by switching to alternatively fuelled vehicles such as EVs)

**Stephen Gee**
**West Sussex County Council – Planning Services**