R J REYNOLDS HNC Con. Tech (Arch) Architectural Services

R. J. Reynolds Ltd Registered in England and Wales No 4815453

82 Greenacres Shoreham by Sea West Sussex BN43 5XL Telephone: 01273 462889. Fax: 01273 441992.

15th May 2009.

Job No 1664

Adur District Council
Civic Centre
Ham Road
Shoreham by Sea
West Sussex BN43 6PR

19 MAY 2009

For the attention of **Dawn Ayres** Administrative Officer.

Dear Dawn,

"Institute Hall" Upper West Lane Lancing West Sussex. Ref. ADC/0042/09

Thank you for letter and enclosure of the 14th. May 2009, concerning the above project.

Due to the oomplications and delays which would be experienced my client has instructed to with draw the application to fully demolish the above building. I have verbally notified Mr. Keith Morgan.

I should be obliged if you would return the documents submitted.

If you have any further queries regarding the enclosed please contact me.

Yours sincerely

[redacted]

[redacted]nc. + Copy to Client & Planning Consultant.