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# Planning Services, Adur & Worthing Councils

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Q'EQT

Adur & Worthing councils

## Application for Planning Permission.
## Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

### 1. Applicant Name, Address and Contact Details

| | | | |
|---|---|---|---|
| Title: | Mr | First Name: | Paul |
| Surname: | Comber | | |
| Company name: | | | |
| Street address: | 18 Chiltern Close | | |
| | | Telephone number: | [redacted] |
| | | Mobile number: | |
| Town/City: | Shoreham by Sea | Fax number: | |
| Country: | United Kingdom | Email address: | |
| Postcode: | BN43 6LE | [redacted] | |

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

### 2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

### 3. Description of the Proposal

Please describe the proposed development including any change of use:

To erect three sheds in the secure compound behind (east) of Shoreham Free Church for the storage of food for Shoreham FoodBank.
The food storage shed would be 7315mm (24ft) x 2330mm (7ft 8ins), internally fitted with 1780mm high racking running down both sides of the long walls. It has a flat pent roof with its high roof level would be 2350mm above ground level and its low roof height would be 2150mm above ground level. There would be an 790mm wide door in each short end with two high level openable toughened glass windows in one end of the high face.
The shed would sit on pressure treated bearers under the floor joists, have 15mm pressure treated cladding and a standard felted roof.
The second shed is a standard 3040mm (10ft) x 1372mm (4ft 6ins) pent roofed shed for storing Shoreham Free Church's (SFC) Tower Scaffold. It has a flat pent roof with its high roof level would be 2060mm above ground level and its low roof height would be 1900mm above ground level, with a single 750mm wide door in its short north end, with sprayed treatment and with a door security pack fitted.
The third shed is a standard bike store 1524mm (5ft) x 915mm (3ft) pent roofed shed for storing SFC's BBQ and paint tins etc. It has a flat pent roof with its high roof level would be 1900mm above ground level and its low roof height would be 1830mm above ground level– with double doors at the front, with sprayed treatment, and with a door security pack fitted

Has the building, work or change of use already started? ○ Yes ◉ No

ADUR & WORTHING PLANNING SERVICES

| | |
|---|---|
| PLAN | AWDM/ 0683/18 |
| DATE VALID | 31 MAY 2018 |

## 4. Site Address Details

Full postal address of the site (including full postcode where available)

House: | Suffix:

House name: Shoreham Free Church

Street address: Buckingham Road

Town/City: Shoreham-By-Sea

Postcode: BN43 6WF

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 521809

Northing: 105384

Description:

## 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? (•) Yes ( ) No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mr | First name: Peter | Surname: Barnett

Reference: Principal Planning Officer

Date (DD/MM/YYYY): 20/02/2018 (Must be pre-application submission)

Details of the pre-application advice received:

Mr Peter Barnett, the Principal Planning Officer for Adur & Worthing Councils e-mail advised that planning permission was required for the proposed buildings. He also recommends that the buildings are sited at the rear of the Church and Hall buildings.

## 6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ( ) Yes (•) No

Is a new or altered pedestrian access proposed to or from the public highway? ( ) Yes (•) No

Are there any new public roads to be provided within the site? ( ) Yes (•) No

Are there any new public rights of way to be provided within or adjacent to the site? ( ) Yes (•) No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ( ) Yes (•) No

## 7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? ( ) Yes (•) No

Have arrangements been made for the separate storage and collection of recyclable waste? ( ) Yes (•) No

## 8. Authority Employee/Member

With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

## 9. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

**Boundary Treatments - description:**
Description of *existing* materials and finishes:

Existing block/brick wall to the north
Treated panel fencing and concrete posts to the est
Existing wire mesh fencing and security gate to the south
Existing Church building and Hall to the west

Description of *proposed* materials and finishes:

Existing block/brick wall to the north
Treated panel fencing and concrete posts to the est
Existing wire mesh fencing and security gate to the south
Existing Church building and Hall to the west

**Doors - description:**
Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

Treated braced softwood

**Lighting - description:**
Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

New electrical lighting will be fitted to the large food storage shed only. This is for the safe handling and storage of donated food supplies and for the volunteers who are weighing in / out donated food items.
PIR operated external lighting will be provided for volunteers moving from the Church buildings into the storage sheds on dark evenings etc

**Roof - description:**
Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

Treated Softwood covered with roofing felt

**Vehicle Access - description:**
Description of *existing* materials and finishes:

Existing Church car-park to the west of the Church / Hall buildings

Description of *proposed* materials and finishes:

The existing car-parking will remain; there will be no changes to the existing vehicle hard standings

**Walls - description:**
Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

Treated Softwood

**Windows - description:**
Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

Opening framed safety glass

**OTHER - description:**
Type of other material: Bearers under the sheds
Description of *existing* materials and finishes:

## 9. Materials

Description of *proposed* materials and finishes:

Treated softwood bearers

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ○ Yes ◉ No

## 10. Vehicle Parking

No Vehicle Parking details were submitted for this application

## 11. Foul Sewage

Please state how foul sewage is to be disposed of:

| | | | | | |
|---|---|---|---|---|---|
| Mains sewer | ☐ | Package treatment plant | ☐ | Unknown | ☑ |
| Septic tank | ☐ | Cess pit | ☐ | Other | ☐ |

Are you proposing to connect to the existing drainage system? ○ Yes ◉ No ○ Unknown

## 12. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.) ○ Yes ◉ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ○ Yes ◉ No

Will the proposal increase the flood risk elsewhere? ○ Yes ◉ No

How will surface water be disposed of?

| | | |
|---|---|---|
| ☐ Sustainable drainage system | ☐ Main sewer | ☐ Pond/lake |
| ☐ Soakaway | ☑ Existing watercourse | |

## 13. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

○ Yes, on the development site ○ Yes, on land adjacent to or near the proposed development ◉ No

b) Designated sites, important habitats or other biodiversity features

○ Yes, on the development site ○ Yes, on land adjacent to or near the proposed development ◉ No

c) Features of geological conservation importance

○ Yes, on the development site ○ Yes, on land adjacent to or near the proposed development ◉ No

## 14. Existing Use

Please describe the current use of the site:

Currently Shoreham Free Church have an existing shed in this storage compound for storing their Tower Scaffold in and storing other items etc. This shed would be removed to make way for the new large food storage shed; storage for the Tower Scaffold etc being provided in two smaller sheds as previously described.

Is the site currently vacant? ○ Yes ◉ No

Does the proposal involve any of the following?
If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? ○ Yes ◉ No

Land where contamination is suspected for all or part of the site? ○ Yes ◉ No

A proposed use that would be particularly vulnerable to the presence of contamination? ○ Yes ◉ No

## 15. Trees and Hedges

Are there trees or hedges on the proposed development site? ○ Yes ◉ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ○ Yes ◉ No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

## 16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ○ Yes ◉ No

## 17. Residential Units

Does your proposal include the gain or loss of residential units? ○ Yes ◉ No

**Market Housing - Proposed**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Proposed Market Housing Total

**Market Housing - Existing**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Existing Market Housing Total

**Social Rented Housing - Proposed**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |

**Social Rented Housing - Existing**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |

## 17. Residential Units

| Social Rented Housing - Proposed | | | | | |
|---|---|---|---|---|---|
| | Number of bedrooms | | | | |
| | 1 | 2 | 3 | 4+ | Unknown |
| Unknown | | | | | |

Proposed Social Housing Total

| Social Rented Housing - Existing | | | | | |
|---|---|---|---|---|---|
| | Number of bedrooms | | | | |
| | 1 | 2 | 3 | 4+ | Unknown |
| Unknown | | | | | |

Existing Social Housing Total

| Intermediate Housing - Proposed | | | | | |
|---|---|---|---|---|---|
| | Number of bedrooms | | | | |
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Proposed Intermediate Housing Total

| Intermediate Housing - Existing | | | | | |
|---|---|---|---|---|---|
| | Number of bedrooms | | | | |
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Existing Intermediate Housing Total

| Key Worker Housing - Proposed | | | | | |
|---|---|---|---|---|---|
| | Number of bedrooms | | | | |
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Proposed Key Worker Housing Total

| Key Worker Housing - Existing | | | | | |
|---|---|---|---|---|---|
| | Number of bedrooms | | | | |
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Existing Key Worker Housing Total

## 18. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ○ Yes ◉ No

## 19. Employment

No Employment details were submitted for this application

## 20. Hours of Opening

No Hours of Opening details were submitted for this application

## 21. Site Area

What is the site area? 71.06 sq.metres

## 22. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Shoreham FoodBank volunteers will carry donated food into the large storage shed for it to be sorted and weighed and stored in small plastic crates on shelves. Food for clients will then be carried into the Church / Hall building for giving to their Clients who are in a food crisis situation.
Weighing scales will be used and administrative paperwork
Shoreham Free Church will use their Tower Scaffold store and other smaller store shed as needs be

Is the proposal for a waste management development? ○ Yes ◉ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

## 23. Hazardous Substances

Is any hazardous waste involved in the proposal? ○ Yes ◉ No

| | Amount held on site | |
|---|---|---|
| **A. Toxic substances** | | Tonne(s) |
| **B. Highly reactive/explosive substances** | | Tonne(s) |
| **C. Flammable substances (unless specifically named in parts A and B)** | | Tonne(s) |

## 24. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

○ The agent ◉ The applicant ○ Other person

## 25. Certificates (Certificate D)

**Certificate of Ownership - Certificate D**
**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that:
- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* and/or agricultural tenant *("agricultural tenant" has the meaning given in section 65 (8) of the Town and Country Planning Act 1990)* of any part of the land to which this application relates, but I have/the applicant has been unable to do so.

The steps taken were:

As far as is know the land and its building are owned by the Trustees of Shoreham Free Church

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

Not applicable as far as I know

On the following date (which must not be earlier than 21 days before the date of the application): 03/05/2018

Title: Mr First name: Paul Surname: Comber

Person role: APPLICANT Declaration date: 03/05/2018 ☑ Declaration made

## 26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☑ Date 03/05/2018