Statement to Adur-Worthing Planning Services explaining the proposal submitted by Shoreham FoodBank (SFB) to create additional Food Storage at Shoreham Free Church (SFC), Buckingham Road, BN43 6WF

21st May 2018

1.01 - This Proposal shows the large food storage shed and two other smaller timber sheds on the premises of Shoreham Free Church (SFC).

Currently Shoreham FoodBank's (SFB) main ambient food store is in 3 units, at the expensive *Ready Steady Store* a commercial storage facility conveniently located at the junction of Eastern Avenue and Gordon Road, Shoreham.

The continual monthly storage costs are a significant drain on SFB's financial resources; within a few months its funds will be practically exhausted.

Therefore there is an urgent imperative for SFB to find a suitably sized food store conveniently located close to its two food Distribution Centres, where food is given out to Clients.

1.02 - The function of the food store

SFB provides food to Clients who are in an emergency food crisis situation; this food is given out from its two Distribution Centres; one in the Hall of SFC on a Tuesday morning (10am to 12noon), and the other in the St John Ambulance HQ, off Ham Road, on a Friday afternoon (4pm to 6pm).

This stored food has been generously donated by members of the public at various collection points in Shoreham. This food is taken to the food store where it is weighed and recorded, and inspected for out-of-datedness and/or damage. The food items are collated and put in small plastics crates for eventual re-stocking of the two food Distribution Centres.

The Trustees of SFC have generously provided SFB with the use of their Meeting Room as their Office, and as a food storage area from which the food is taken to the Clients who have been interviewed in the Hall on the other side of the Courtyard.

After each food distribution session both Distribution Centres are re-stocked with food from the *Ready Steady Store*. The food itself is stored in ambient conditions; no fresh or cooked food, only tins, cartons, packets or boxes. Rather than stacking up the food items it is stored in small plastic crates; typically each crate is capable of holding 15 standard sized tins, which is a manageable size and weight for both male and female volunteers to manhandle.

1.03 - The scope of this Proposal is to put forward sufficient information to the Trustees of SFC to enable them to agree to SFB providing timber food storage building in the secure area to the east of their Church and Hall buildings.

These timber buildings will satisfy Adur District Council's Planning Authority and its Environmental Health department's requirements.

And, in addition, these buildings will not intrude unduly on the visual and functional requirements of SFC with regards to its day-to-day activities and its future plans for re-development of its Upper Kitchen Area or the Courtyard etc.

1.04 - The Trustees of SFC have recommended their existing 3040mm (10ft) x 1830mm (6ft) [60ft^2] storage shed (as shown in the photo opposite), be taken away and that SFB, *"provide at their expense, one or two narrower replacement sheds for the church south of the SFB food storage building (equivalent in floor area to the existing church shed being long enough to store the scaffold tower sections for SFC while providing the 1m minimum width escape route and improving access to all sheds & buildings"*



Secure Area showing SFC's existing Scaffold Shed

Therefore the SFB food storage buildings will run from in-line with the south edge of the Hall northwards across the back of the Hall as shown in Appendix 2.

With regards to SFB's provision of a new SFC's 3040mm (10ft) x 1372mm (4ft 6ins) [45ft^2] Tower Scaffold shed, it can be seen that a single access door on the north face of this shed would enable SFC to move their Tower Scaffold out of store into the 4070mm (13ft 3ins) gap between SFC's new shed and SFB's food storage building.

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This 13ft 3ins gap enables the sections of the Tower Scaffold to be rotated/manipulated to get them into and out of storage. They would then carry the Scaffold Tower sections through the Upper Kitchen and Courtyard, and round to the front of the church building for maintenance works as necessary etc.

In addition, locating this SFC's shed where it is shown, it enables a 1020mm fire exit clearance between the rainwater pipe adjacent to the Upper Kitchen Door and the corner of SFC's shed. After this the fire escape route becomes 1120mm wide between the church building's wall and SFC's shed.

1.05 - SFB would also supply a standard 1524mm (5ft) x 915mm (3ft) [15ft^2] wall-shed with 12mm tonged and grooved cladding and a pent roof for storing SFC's BBQ and paint tins etc

1.06 – Features of the storage buildings are detailed below:

The large 24ft x 7ft 8ins shed will be internally fitted with SFB's 1780mm high racking running down both sides of the long walls. Therefore the clear inside height dimensions are important.

The Shed's 1 and 2 below would be paid for by SFB, while Shed 3 would be paid for by SFC

Shed 1) - A single large 7315mm (24ft) x 2330mm (7ft 8ins) shed, with 2110mm eaves inside clearance and 2280mm ridge inside clearance with an 790mm wide door in each end; two high level openable toughened glass windows in the 8ft (*Weighing In*) south end; pressure treated bearers under the floor joists, 15mm pressure treated cladding and standard roofing felt.
At 8ft from the south end there would be an internal partition with an 800mm wide opening. The north (Fire Door) to not have door furniture but will be fitted with a push-bar release to it, but it will require three hinges. The south door to have a door security pack fitted.

Shed 2) - A standard 3040mm (10ft) x 1372mm (4ft 6ins) [45ft^2] pent roofed shed for storing SFC's Tower Scaffold with a single 750mm wide door in its short north end, with sprayed treatment and with a door security pack fitted.

Shed 3) - A standard bike store 1524mm (5ft) x 915mm (3ft) [15ft^2] pent roofed shed for storing SFC's BBQ and paint tins etc – with double doors at the front, with sprayed treatment, and with a door security pack fitted.


Security Gate

Access to this Secure Compound for purpose-cut shed panels etc would be off Gordon Road and over/around the wall adjacent to the telegraph pole. Then all the shed items would be passed through the security gate which has clear dimensions of 787mm (31") wide x 1854mm (73") High with a 2006mm (79") diagonal dimension. There is a 54mm (2") steel angle bolted to the ground under the bottom rail of the gate, so there is a low height threshold so to speak

Building details:

a) There is only a need for a window in the *Weighing In/Out and Re-stocking / Donations* part of the storage building where volunteers will be working – this end will have an electric heater.

d) Heavy duty grade floors would be supported off bearers. The concrete yard is level in both dimensions.

e) A Provisional Sum has been included for the supply and installation of electric lighting (LED) and power to be installed in the large food storage building.

f) Fire extinguishers, fire exit door push-bar, emergency lighting and fire door illuminated signs have been included in the costs in this report.

g) Ultimately the new food storage arrangements will be able to hold up to 240 crates of food - 200 crates in the *Storage section* and 40 crates (if needed) in the *Weighing and Re-stocking* section. In addition a work bench with shelves will be sited in this *Weighing In* section.

1.07 – Floor Areas of the Sheds:

Large Food Storage Shed = 17.04m^2
Shoreham Free Church's New Shed = 4.17m^2
Shoreham Free Churches Bike Store = 1.39m^2
Total Floor Area = 22.60m^2