ADUR
DISTRICT COUNCIL

Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
www.adur.gov.uk DX 59765 Shoreham-by-Sea
e-mail: developmentcontrol@adur.gov.uk

Development Control

Mr Howard Carter
Thinking Space Ltd
2 Whites Grounds
Bermondsey
Southwark
London
SE1 3LA

Our reference:	ADC/0435/09
Please ask for:	Neil Terry
Direct Line:	01903 221073
Date:	17th December 2009

Dear Mr Howard Carter,

Replacement of pitched roof upper floor with flat roofed accommodation and refurbishment of building

105 Old Fort Road Shoreham-by-Sea West Sussex BN43 5HA
I am writing to advise you that your planning application will be considered by the Council's Development Control Committee on 4 January 2010. The meeting will take place in the Council Chamber at the Civic Centre, Ham Road, Shoreham-by-Sea, commencing at 7pm.

Your application is recommended for approval. However, this will be up to the Committee to decide. I enclose for your reference a copy of the officer's report.

At the time of writing, no third parties have registered to speak against the application. However, should the Committee be minded to refuse the application, you will have the right to speak at the meeting for up to 3 minutes.

The agenda for the meeting, including the officer's report to the Committee, is available to view on the Council's Website, www.adur.gov.uk.

Yours faithfully



Keith Morgan
Planning Services Manager

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