Adur & Worthing councils

## Development Management

Mr Karar Mahdi
143 Middle Road
Shoreham-By-Sea
West Sussex
BN43 6LL

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|---|---|
| Our reference: | AWDM/1403/15/INVAL |
| Please ask for: | Elaine Rousseau |
| Direct Line: | 01903 221353 |
| Date: | 25th September 2015 |

Dear Sir/Madam

**Application for a Lawful Development Certificate for an Existing Use of garage as self contained habitable accommodation for occupation being used by a family member**

**143 Middle Road Shoreham-By-Sea West Sussex BN43 6LL**

With reference to your recent application in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

1 Please provide a covering letter stating the reason for the use and outlining the use of the building

2 Please provide floor plans at a scale of 1:50 making sure the bathroom, kitchen and living space is annotated.

3 Having had long discussions with the Enforcement Team and the allocated case officer it has been decided that the fee for this application should be £172.00 and therefore a refund of £213 will be issued in due course. I apologise for any inconvenience caused.

Once this information is received your application will be registered as quickly as possible.

Yours faithfully,

Elaine Rousseau
Planning Technician