Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 47

Suffix:

Property Name:

Address Line 1: Sheridan Road

Address Line 2: Broadwater

Address Line 3: West Sussex

Town/city: Worthing

Postcode: BN14 8EU

Description of site location must be completed if postcode is not known:

Easting (x): 515177

Northing (y): 104161

Description:

Applicant Details

Name/Company

Title

Mr

First name

Jeremy

Surname

Littlejohn

Company Name

Address

Address line 1

47 Sheridan Road

Address line 2

Broadwater

Address line 3

Town/City

Worthing

County

West Sussex

Country

United Kingdom

Postcode

BN14 8EU

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Simon

Surname

Boseley

Company Name

SB Architectural Design

Address

Address line 1

24 Alfriston Close

Address line 2

Address line 3

Town/City

Worthing

County

West Sussex

Country

United Kingdom

Postcode

BN14 7QT

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- [x] Yes
- [ ] No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

Loft conversion comprising a hip-to-gable roof extension, a full-width rear dormer, rooflights to the front roof slope and extension of the soil vent pipe, together with internal alterations.

Does the proposal consist of, or include, a change of use of the land or building(s)?

- [ ] Yes
- [x] No

Has the proposal been started?

- [ ] Yes
- [x] No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

47 Sheridan Road is a semi-detached house in lawful use as a single dwellinghouse (Use Class C3). The house and its hipped roof are as originally built; no earlier enlargement of the roof is known. No planning condition or Article 4 direction removing permitted development rights is known, and the property is not listed or in a conservation area.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Location plan CCF 1000 rev 00; block plans CCF 1001 rev 00; existing plans CCF 2000 rev 01 and existing elevations CCF 2001 rev 01.

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C3 - Dwellinghouses

Is the proposed operation or use

- [x] Permanent
- [ ] Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

The works are permitted development under the GPDO 2015 (as amended), Schedule 2, Part 1. The hip-to-gable extension and rear dormer fall under Class B, the rooflights under Class C, and the soil vent pipe extension under Class G. The additional roof volume is 41.3 m³, within the 50 m³ limit for a house that is not terraced (B.1(d)(ii)). The enlargement does not exceed the existing ridge height or extend beyond the front roof slope. The dormer is set back 0.44 m from the eaves along the slope, and side-facing windows will be obscure glazed and non-opening below 1.7 m. See the volume calculation and drawings.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [x] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [ ] Yes
- [x] No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Interest in the Land

Please state the applicant's interest in the land

⊘ Owner
◯ Lessee
◯ Occupier
◯ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Simon Boseley

Date

17/11/2026