ADUR DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACT, 1990

APPLICATION FOR PLANNING PERMISSION

4 copies of this form required, together with plans and appropriate fee.
All measurements are to be given in metric.
If site relates to Lancing or Sompting, please submit 5 copies.

FOR OFFICIAL USE ONLY

Appl. No ADC072107

Date Received 03 AUG 2007

Fee 265

Rem. List

IT IS IMPORTANT THAT YOU READ THE GUIDANCE NOTES AS INCORRECT COMPLETION INVOLVES DELAY

1. Applicant (In BLOCK CAPITALS)	Agent (if any) to whom correspondence should be sent (In BLOCK CAPITALS)
Name MR. M. PYE	Name
Address 3. CHURCH STREET	Address
SHOREHAM-BY-SEA BN43 5DQ	
Tel. No. [redacted]	Tel. No.

2. Type of Application (see Note 2)

		State Yes or No
(a)	Full planning permission (including changes of use)	YES
(b)	Outline planning permission	NO
(c)	Renewal of a temporary permission	NO
(d)	Permission for retention of building or continuance of use without complying with a condition imposed on a planning permission	NO
(e)	Permission to develop land without complying with a condition imposed on a planning permission.	NO

If yes, state those matters to which this application relates (tick where appropriate)

(i)	Siting	☐
(ii)	Design	☐
(iii)	External appearance	☐
(iv)	The means of access	☐
(v)	Landscaping of the site	☐

If yes, state the date and number of the permission and outline the particular condition

Date

Application No.

Condition No.

3. (a) Full **address or location** of the land to which this application relates

3 CHURCH STREET
SHOREHAM-BY-SEA
WEST SUSSEX
BN43 5DQ

(b) State whether applicant owns or controls any adjoining land — State Yes or No: NO — If yes, this land must be edged blue on the location plan

(c) Area of site — hectares/sq. metres

Dimensions of the application site and distances from the new buildings to boundaries must be clearly indicated on plans

(d) Description of proposed development

(If residential development, state no. of units proposed and type if known e.g. houses, bungalows, flats)

CHANGE OF USE FROM A1 (TRAVEL AGENTS) TO D1 (HOLISTIC CENTRE)

NO ELEVATIONAL CHANGES

(e) State whether the proposal involves:-

		State Yes or No
(i)	New building(s) or structure(s)	NO
(ii)	Alteration or extension of building(s)	NO
(iii)	Construction of a new) vehicular access to a highway) pedestrian	NO / NO
(iv)	Alteration of an existing) vehicular access to a highway) pedestrian	NO / NO
(v)	Closure of existing access	NO
(vi)	Change of use only	YES

4. Particulars of Use of Buildings or Land: state (a) Present use
(b) If vacant, the last use

5. **Additional Information**

		State Yes or No		State Yes or No
(a)	Is the application for industrial, office warehousing, storage, shopping, commercial purposes or places of public assembly? (See note 5)	No	If yes, complete part 2 of form C.P. 1	
(b)	Is the application for the winning or working of minerals?	No	If yes, complete part 4 of form C.P. 1	
(c)	Is the application for an agricutural dwelling or building?	No	If yes, complete part 6 of form C.P. 1	
(d)	Does the proposed development involve the demolition of any residential units?	No	If yes, how many units? Please indicate their position on plans	
(e)	Does the proposed development involve the felling of any trees?	No	If yes, indicate their position on plans	
(f)	Does the proposed development involve any public right of way within the site?	No	If yes, indicate the position on plan	
(g)	Does the proposed development involve demolition or alteration of a building or Special Architectural or Historic interest or demolition within a Conservation Area?	No	If YES a separate application for **Listed Building Consent or Conservation Area Consent** may be necessary.	

(h) (i) How will surface water be disposed of? (i) N/A
(ii) How will foul sewage be disposed of? (e.g. mains, cesspit, etc.) (ii) Mains

6. Plans (See Note 6). List of drawings and plans submitted as part of the application - indicate drawing numbers and scales.
4 sets of all drawings are required. Additional copies in respect of major applications will assist in determination of such applications. All measurements are to be given in metric (89/617 EEC Directive)

7. Fees (See Note 7)
If a fee is submitted please give the amount £

8. I/WE APPLY FOR PLANNING PERMISSION AS DETAILED ABOVE.

DATE 31-7-07 SIGNED [redacted]

on behalf of
(insert applicant's name if signed by an agent)

9. Certificate under Section 65 of the Town and Country Planning Act. 1990 (Article 7 of the T & CP (General Development Procedure) Order 1995
N.B. A signed certificate MUST accompany this application (See Note 9).
If the applicant is the sole owner (a) the following certificate should be completed and signed.

CERTIFICATE A

(a) Owner means a person having a freehold interest or tenancy the unexpired term of which was not less than 7 years

1. **Certificate A(a)**
I certify that

on the day 21 days before the date of the accompanying application nobody, except the applicant, was the owner (a) of any part of the land to which the application relates.

*2. None of the land to which the application relates is or is part of an agricultural holding.

OR

*3. * I have / * myself ——— given requisite notice to every person other than ——— who, on the day The applicant has / himself/herself

21 days before the date of the application was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows

Name of Tenant | Address at which Notice was served | Date on which Notice was served

*Delete where inappropriate

Signed . . . . . .

On behalf of . . . . . .

WEST SUSSEX

ADUR DISTRICT COUNCIL

Application No.

(For official use only)

PLANNING APPLICATION FORM PART 2

Additional information required in respect of Applications for Industrial, Office, Warehousing, Storage, Shopping, Rest and Nursing Homes, Commercial Purposes or Places of Public Assembly.

4 copies of this form should be submitted

N.B. Please use GROSS figures only (external measurement). All measurements are to be given in metric (89/617 EEC Directive)

1.	In the case of industrial development, give a description of the processes to be carried on and of the end products, and the type of plant or machinery to be installed. Please relate your answer to question 5 below.	ADUR DISTRICT COUNCIL PLANNING DIVISION
2.	Name and address of proposed occupier and type of business	Focus Therapies 3 Church Street Shoreham-by-Sea BN43 5DQ PLAN No. A/dc/07/2107 DATE RECEIVED 03 AUG 2007
3.	Is the proposal related to an existing use on or near the site? If so, please explain the relationship.	State Yes or No. No
4.	Is this a proposal to replace existing premises in this area or elsewhere which have become obsolete, inadequate or otherwise unsatisfactory? If so, please give details including gross floor area of such premises and state your intentions in respect of those premises.	State Yes or No No

5. Details of floor areas and uses

	Existing Floor Space or use(if any)	Proposed New Floor Space or use	Total Floor Space (allow for any space lost)
(a) What is the amount of industrial floor space?	(a)..... m^2	..... m^2	..... m^2
(b) What is the amount of office floor space?	(b) 66.3 m^2	66.3 m^2	66.3 m^2
(c) What is the amount of retail floor space?	(c)..... m^2	..... m^2	..... m^2
(d) What is the amount of storage or warehousing floor space?	(d)..... m^2	..... m^2	..... m^2
(e) Other uses(please specify).....	(e)..... m^2	..... m^2	..... m^2
.....	..... m^2	..... m^2	..... m^2
TOTALS			

6. Staff

	Office Male	Office Female	Industrial Male	Industrial Female	Other Staff Male	Other Staff Female
(a) Number of staff in existing premises on the site	(a) 0	0	0	0	0	0
(b) How many new staff will be employed on the site as a result of the development?	(b) 2	2	0	0	0	0
(c) If you propose to transfer staff from other premises, please give details of the numbers involved and of the premises affected.	(c) —		—		—	

7.	In the case of restaurants, hotels, public houses, theatres, cinemas, meeting halls, Rest and Nursing Homes, etc. please specify (a) public floor space (Total) (b) seating capacity (c) bar floor area (d) bedrooms as appropriate	(a)..... sq.m. (b)..... (c)..... sq.m. (d)..... single double
8.	What provisions have been made for parking, loading and unloading of vehicles within the curtilage on the site? (Please show location of such provision on the plans and distinguish between parking for operational needs and other purposes) State number of spaces	STAFF WILL USE PUBLIC TRANSPORT/ CYCLE. DUE TO NATURE OF BUSINESS THERE WILL BE NO LOADING ETC car.....0..... lorry.....0.....
9.	What is the estimated vehicular traffic flow to the site during a normal working day? (Please include all vehicles but separately specify those used by employees driving to work)	NO TRAFFIC FLOW TO ACTUAL SITE. CUSTOMERS WILL BE ENCOURAGED TO USE ADUR PAY AND DISPLAY CAR PARKS.
10.	What is the nature, volume and proposed means of disposal of any trade effluents or trade refuse?	ADUR COLLECTION OF NORMAL HOUSEHOLD WASTE. LOCAL RE-CYCLE FACILITIES. NO TRADE EFFLUENTS/WASTE GENERATED.
	HAZARDOUS MATERIALS	State Yes or No
11.	Will the proposed use involve the use or storage of any hazardous substances?	NO — If 'YES' please indicate

ADUR DISTRICT COUNCIL

Town and Country Planning (General Development Procedure) Order 1995

CERTIFICATE UNDER ARTICLE 7

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. AD/0472/07
DATE 03 AUG 2007

Certificate B *(a)*
I certify that:

• I have/The applicant has/The appellant has* given the requisite notice to everyone else who, on the day 21 days before the date of the accompanying application/appeal*, was the owner*(b)* of any part of the land to which the application/appeal* relates, as listed below.

Owner's*(b)* name	Address at which notice was served	Date on which notice was served
JULIE WAKELIN	24 QUEENS PLACE SHOREHAM-BY-SEA BN43 5AA	1ST AUGUST 2007

• None of the land to which the application/appeal relates is, or is part of, an agricultural holding.

OR

• I have/The applicant has/The appellant has given the requisite notice to every person other than my/him/her* self who, on the day 21 days before the date of the application/appeal*, was a tenant of an agricultural holding on all or part of the land to which the application/appeal* relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

Signed [redacted]

* On behalf of

Date 31-7-07

*delete where inappropriate

(a) This Certificate is for use with applications and appeals for planning permission (articles 7 and 9(1) of the Order). One of Certificates A, B, C or D (or the appropriate certificate in the case of certain minerals applications) must be completed, together with the Agricultural Holdings Certificate.

(b) "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than 7 years, or, in the case of development consisting of the winning and working of minerals, a person entitled to an interest in a mineral in the land (other than oil, gas, coal, gold or silver).

3 Church Street Shoreham

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Ardoa72107
DATE 03 AUG 2007

The premises briefly comprise:

Ground Floor

Main Office

Front Door leading into Office from Church Street

Open Plan Office: Appx 17'9" (5.4m) x16'1" (4.8m)

3 x Double Radiators

Overall Size: 263 Sq Ft (24 sq m)
Door To:-
Kitchen/Copy & Filing Room

Appx 13' (4m) x 9' 2" (2.7m)

In All 118 sq ft (11 sq m)

Roll top working surface with stainless steel style drainer sink unit, power and plumbing for fridge and washing machine, double radiator.

Door To Rear

1st Floor

South

Appx 13' (4m) x 9' 10" (3m) (Into Door Recess) Narrowing to 8' (2.4m)

Walk In Storage Cupboard Plus Double Radiator
Overall Size: Appx 110 Sq Ft (10-22 sq m)

North
10' (3.0m) (Into Door Recess) x 11' (3.4m) Max

Double Radiator

Overall Size: Approx 100 Sq Ft (9.3 sq m)
Shower Room

Low Level W.C.

Wash Hand Basin

Shower Cubicle

Heated Towel Rail

Combination Boiler

Rates: We have been verbally informed by the local rating authority of the following:

Rateable Value: £4,450

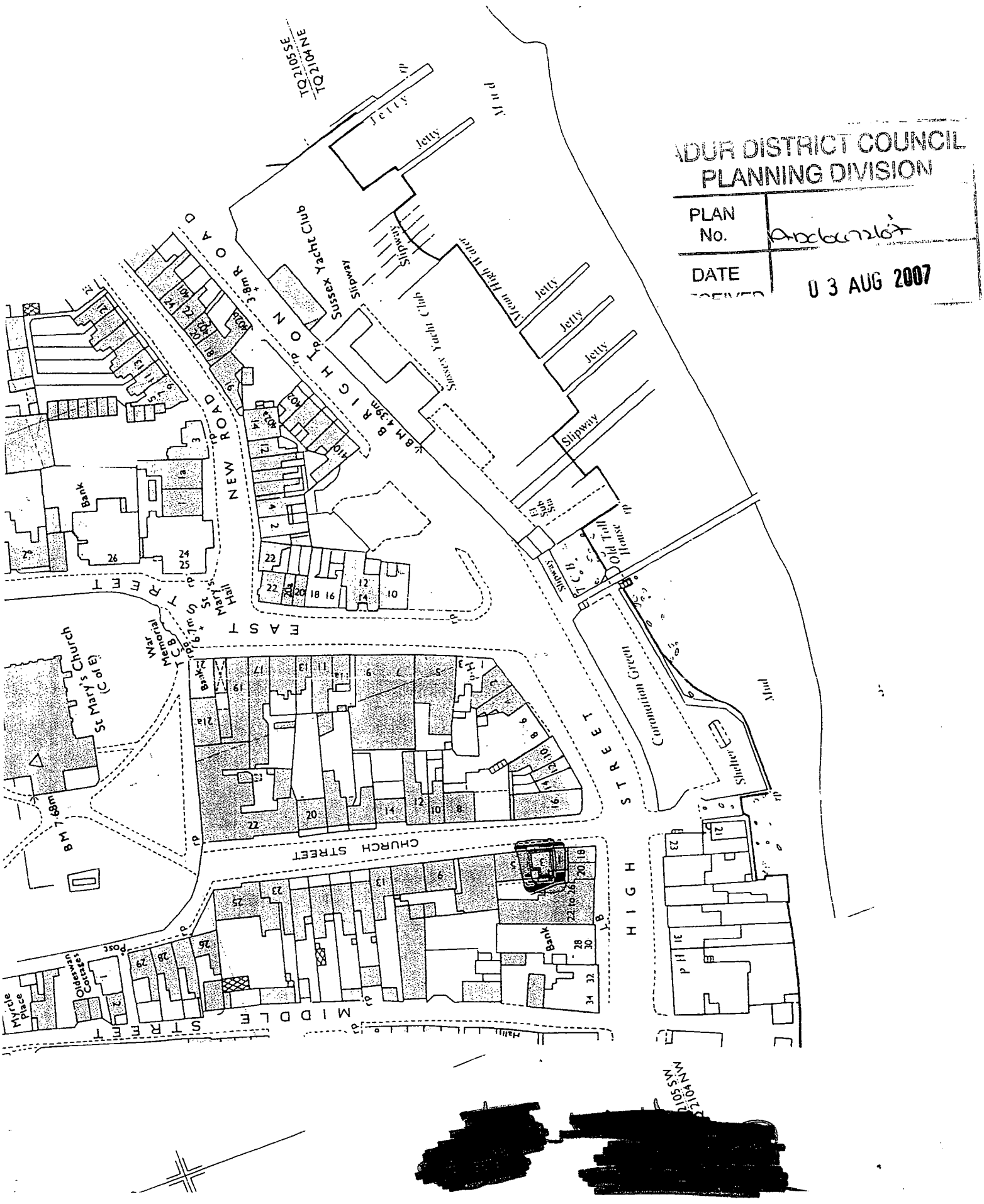
Rates Payable April 07/March08: £1,975.80

Lease: The premises are To Let on a new full repairing and insuring lease for a term to be agreed and subject to upward only rent reviews at three yearly intervals

Commencing Rent: £10,000 PAX

Legal fees: The ingoing tenant will be responsible for contributing £750.00 + VAT towards the Landlords legal fees in this matter

Viewing: Strictly by appointment with Warwick Baker Estate Agent of 10 High Street Shoreham by Sea West Sussex BN43 5DA 01273 454234 darren@warwickbaker.co.uk


TQ2105SE
TQ2104NE
Jetty
Jetty
Jetty
Jetty
Jetty
Jetty
Slipway
Slipway
Slipway
Slipway
Sussex Yacht Club
Sussex Yacht Club
Tarmac Path
Tarmac Path
Tarmac Path

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. AD/0072/07
DATE RECEIVED 03 AUG 2007

Building Design and Access Statement.

Re: 3 Church Road
Shoreham-by-Sea
West Sussex
BN43 5DQ

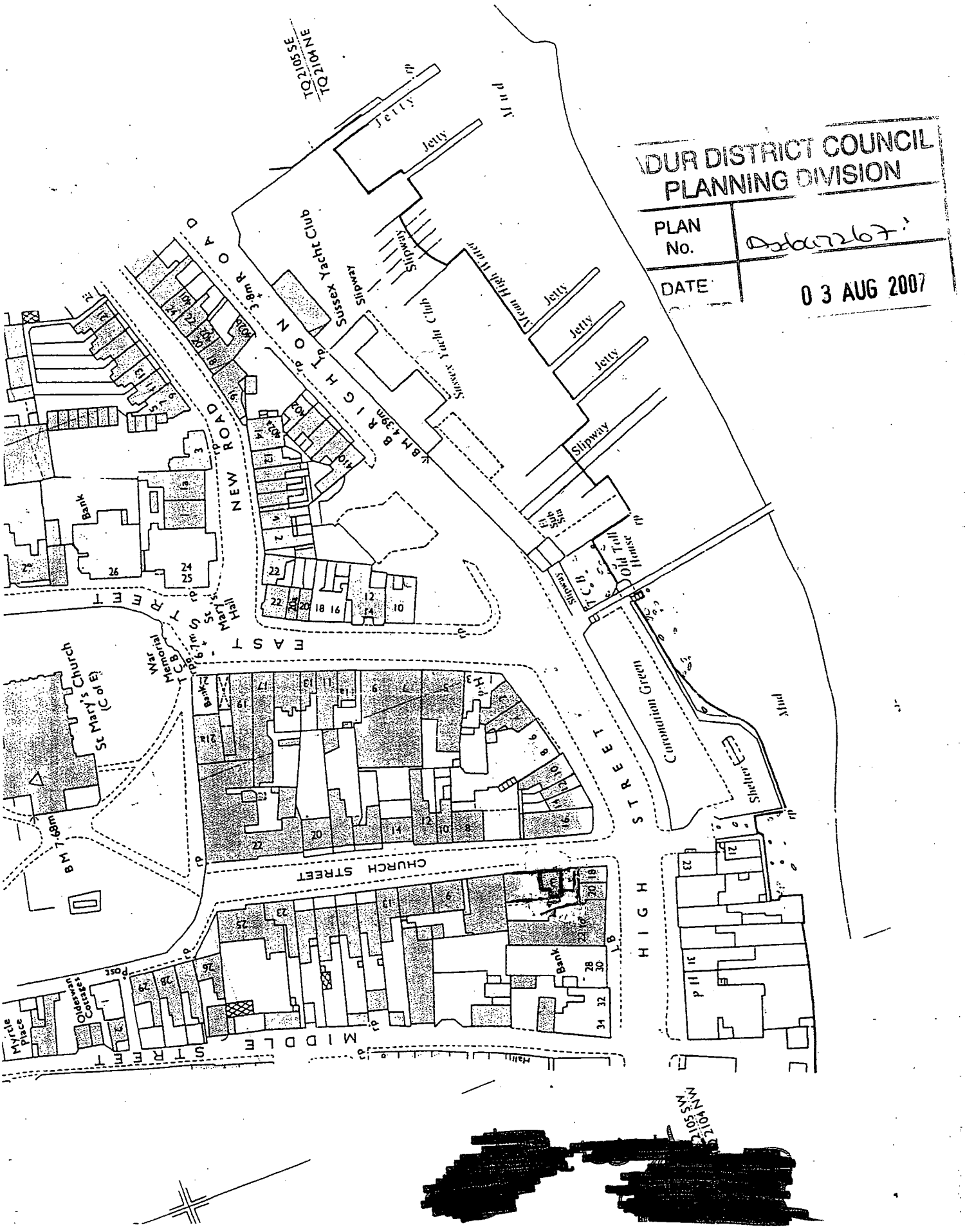
Design: ***There is to be no alteration to the existing building, so remains unchanged. Please refer to previous building works completion certificate dated 11-10-05***

Access: ***The majority of Customer will access the premises via foot***

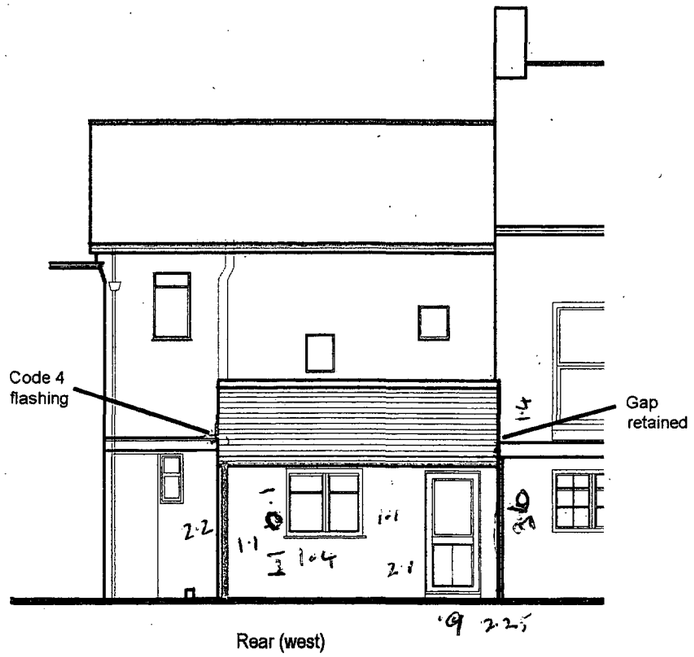
1. ***Following parking of any vehicles in Adur District Councils Pay and Display parking facilities.***
2. ***Taking Public Transport, Train, Bus etc.***
3. ***Cyclists may leave their bicycles in the back (secluded yard) to the rear of the building.***

Please note that the current use is for Travel Agents, the new use will be for a holistic centre, focusing on holistic well-being.
This will be a quiet place of meditation and Therapies. In contrast to the large amount of visitors to a Travel Agency, the amount of visitors per day to the holistic centre will be minimal, normally an average of no more than 6-8 per day.

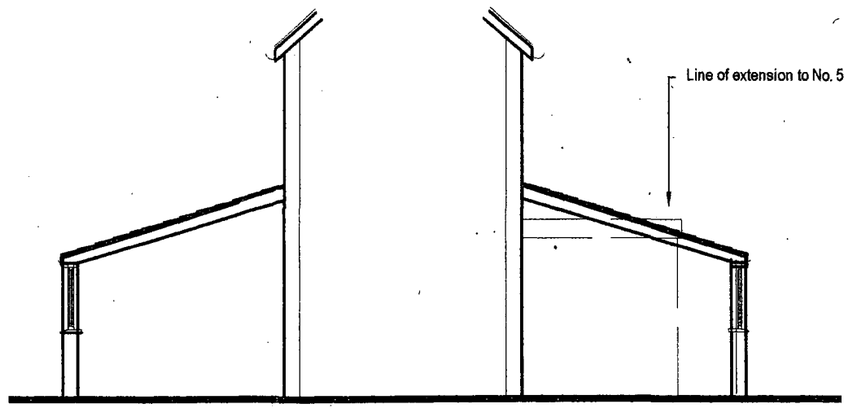
Signed.....
Mr M Pye MICHT Leaseholder.


TQ21055E
TQ21104NE
Jetty
Jetty
Sussex Yacht Club
Slipway
Slipway
Jetty
Jetty
Jetty
Slipway
Slipway
Slipway
Old Hall
Shelter
Shelter
Shelter

~~Proposed~~ Elevations



Rear (west)



Side (south)

Side (North)

Notes:

Do Not Scale off Plans. All measurements to be verified on-site. These plans should be read in conjunction with the accompanying notes.

Existing Single-storey extension to be demolished. Planning Permission and Conservation Area Consent granted October 2004.

Proposed replacment extension to be constructed adjacent extension to existing extension to No.1 with no overhanging. Gap maintained between.
External Materials: White rendered blockwork. Roof tiles - Marley man-made concrete slates. D/G window and door with safety glass to door (emergency pushbar)

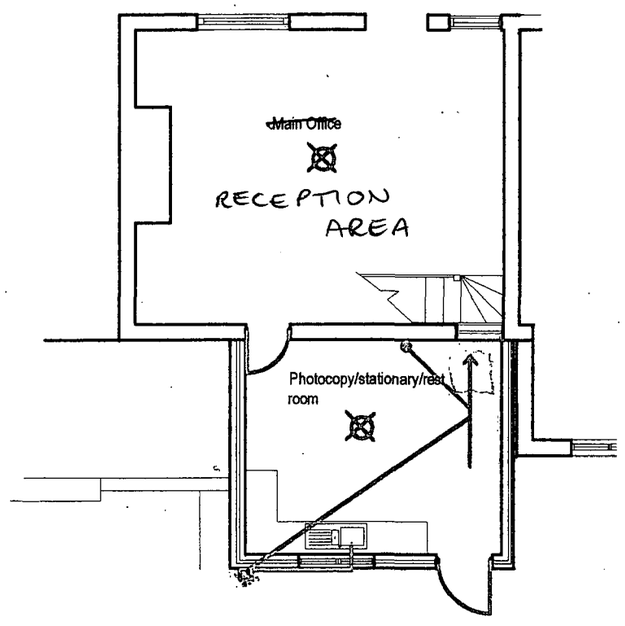
New bathroom fittings to be discharged through extenal wall into 50mm pipe connected to existing soil pipe. 100mm pipe to exterior with rodding access.

Existing Inspection Chamber fitted with DS BD cover. 38mm waste pipe from sink to external roddable gully & new drain running to chamber. External rwp discharges into gully.

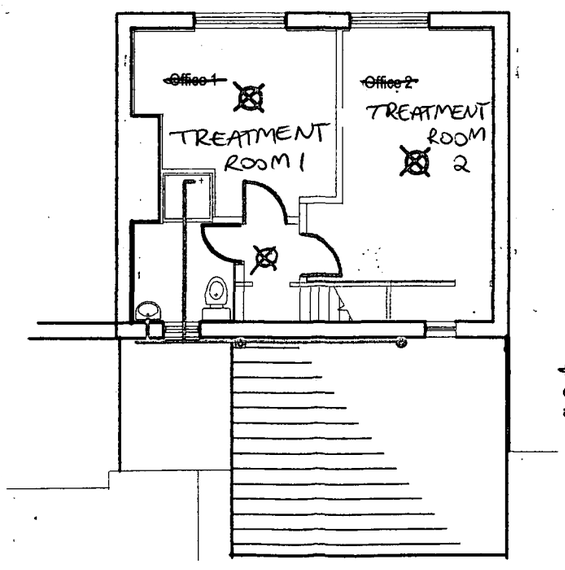
All doors indicated to be FD 30 S. 0.5hr fire protection to partitions as indicated.
Link smoke detection indicate in all ground and first floor rooms. 1hr FP floor construction to first floor.
0.50 hr/30.30.30 glazing to ground floor internalised stair window.

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Add/m2167
DATE 03 AUG 2007

Floor plans



Ground Floor



First Floor

~~Proposed~~ Extension sits aside ext. to No.1 with no overhanging and gap retained.

Murphy Associates
Planning and Urban Design

Client
Mrs J Wakelin

Project
3 Church Street
Shoreham-by-Sea

Drawing Title
~~Proposed~~ Elevations & Floor Plans

Date	Scale	Dwg No
30.10.04	1:100	002/PA rev A