Michael Elkington
Divisional Manager

Please respond to: Chris Bartlett
Tel: (01243) 756846
Fax: (01243) 756862
chris.bartlett@westsussex.gov.uk
www.westsussex.gov.uk

County Development

County Hall
Chichester
West Sussex
PO19 1RG

Switchboard: 01243 777100

Dear Sir, Madam

THE TOWN AND COUNTRY PLANNING ACT 1990
THE TOWN AND COUNTRY PLANNING GENERAL REGULATIONS 1992
APPLICATION MADE UNDER Regulation 3 APPLICATION

Application Number:	WSCC/072/09/SU
Address:	Swiss Gardens Primary School, Swiss Gardens, SHOREHAM-BY-SEA, West Sussex, BN43 5WH
Proposal:	Proposed classroom extension
Applicant:	Executive Director Adults and Children
Grid Reference:	521327 105483
To be determined by:	10 December 2009

Please click on the link below to view new on-line applications on our website.
http://www.westsussex.gov.uk/eplanning

The planning application for the above proposed development was received in this office on 14 October 2009. This application has been assessed as being valid and will be determined by the County Council.

Please enter the application details into Part 1 of the Planning Register. One paper copy has been sent to your office, for the purposes of inspection by the public. We require the views of your Authority by 6 November 2009. If I have not heard from you by this date I shall assume that you have no comments to make and the application will be determined by the target decision date. You may wish to carry out internal consultations before providing your observations. Please include in your formal consultation reply the views of the Environmental Health Officer.

West Sussex County Council will be dealing with all the publicity for this application.

The views of other consultees will be sought directly by me. Therefore it is unnecessary for you to duplicate these consultations with external organisations on behalf of the County Planning Authority.

Yours faithfully

Chris Bartlett
County Development

West Sussex County Council is the Data Controller for the purposes of the Data Protection Act 1998. This means that West Sussex County Council is responsible for making decisions about how your personal data will be processed and how it may be used. The purpose(s) for which your data will be processed is for consultations related to Planning Applications submitted to the County Council.
Details of the application and letters of complaint/objection/support will be held in a database and will be made available through the County Council web site. The data you provide may be disclosed to those within the County Council and the community of West Sussex who may have an Interest in the decision taken relating to the planning application.
Security safeguards apply to both manual and Computerised held data. If you have any queries contact the Data Protection Officer tel: 01243 777955

Michael Elkington
Divisional Manager

Please respond to: «OFFICER_FORENAME»
«OFFICER_SURNAME»
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