Michael Elkington
Divisional Manager

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County Development

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west sussex county council

Adur District Council
Head of Planning and Policy
Civic Centre
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West Sussex
BN43 6PR

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. AD/0076/09
DATE RECEIVED 20 OCT 2009

16 October 2009

Dear Sir/Madam

THE TOWN AND COUNTRY PLANNING ACT 1990
THE TOWN AND COUNTRY PLANNING GENERAL REGULATIONS 1992
APPLICATION MADE UNDER REGULATION 3 APPLICATION

Application Number:	WSCC/072/09/SU
Address:	Swiss Gardens Primary School, Swiss Gardens, SHOREHAM-BY-SEA, West Sussex, BN43 5WH
Proposal:	Proposed classroom extension
Applicant:	Executive Director Adults and Children
Grid Reference:	521327 105483
To be determined by:	10 December 2009

Please find enclosed a copy of the planning application for the above proposed development received in this office on 14 October 2009. This application has been assessed as being valid and will be determined by the County Council.

The application can be seen on line at: http://www.westsussex.gov.uk/eplanning

Please enter the application details into Part 1 of the Planning Register and make a copy available for inspection by the public. Please use the enclosed copy for the purposes of formal consultation upon which I need the views of your Authority by 6 November 2009. If I have not heard from you by this date I shall assume that you have no comments to make and the application will be determined by the target decision date. You may wish to carry out internal consultations before providing your observations. Please include in your formal consultation reply the views of the Environmental Health Officer.

West Sussex County Council will be dealing with all the publicity for this application.

The views of other consultees will be sought directly by me. Therefore it is unnecessary for you to duplicate these consultations with external organisations on behalf of the County Planning Authority.

Yours faithfully

[redacted]

Chris Bartlett
County Development

West Sussex County Council is the Data Controller for the purposes of the Data Protection Act 1998. This means that West Sussex County Council is responsible for making decisions about how your personal data will be processed and how it may be used. The purpose(s) for which your data will be processed is for consultations related to Planning Applications submitted to the County Council.
Details of the application and letters of complaint/objection/support will be held in a database and will be made available through the County Council web site. The data you provide may be disclosed to those within the County Council and the community of West Sussex who may have an Interest in the decision taken relating to the planning application.
Security safeguards apply to both manual and Computerised held data. If you have any queries contact the Data Protection Officer tel: 01243 777955