West Sussex County Council

The Grange, Tower Street, Chichester, West Sussex PO19 1RH
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www.westsussex.gov.uk

Application for Planning Permission.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Herons Dale Primary School
Address line 1	Hawkins Crescent
Address line 2	
Address line 3	
Town/city	Shoreham-By-Sea
Postcode	BN43 6TN

Description of site location must be completed if postcode is not known:

Easting (x)	523499
Northing (y)	106387

Description

2. Applicant Details

Title	
First name	Director of Highways, Transport and Planning
Surname	
Company name	WSCC
Address line 1	County Hall
Address line 2	
Address line 3	
Town/city	Chichester
Country	

2. Applicant Details

Postcode	PO19 1RQ

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	Mr
First name	Martyn
Surname	Abbott
Company name	Abbott Surveyors Ltd
Address line 1	19
Address line 2	Bowmans Close
Address line 3	
Town/city	STEYNING
Country	
Postcode	BN44 3SR
Primary number	01903813821
Secondary number	
Fax number	
Email	abbottsurveyorsltd@gmail.com

4. Site Area

What is the measurement of the site area? (numeric characters only).	570.00
Unit	Sq. metres

5. Description of the Proposal

Please describe details of the proposed development or works including any change of use.

If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.

Install a temporary modular building for Educational purposes

Has the work or change of use already started? ( ) Yes (•) No

6. Existing Use

Please describe the current use of the site

Education for Pupils with Special Educational needs, with no current listings and not located within a Conservation area

Is the site currently vacant? ○ Yes ◉ No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated ○ Yes ◉ No

Land where contamination is suspected for all or part of the site ○ Yes ◉ No

A proposed use that would be particularly vulnerable to the presence of contamination ○ Yes ◉ No

7. Materials

Does the proposed development require any materials to be used externally? ◉ Yes ○ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	Insulated timber framed walls with Plastisol finish

Roof	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	Flat rubberised single ply roof covering

Windows	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	UPVC windows with double glazed safety glazing

Doors	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	UPVC door with double glazed safety glass

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	Macadam access path with level access to be connected to existing path

Other type of material (e.g. guttering) Rainwater goods	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	black UPVC

Are you supplying additional information on submitted plans, drawings or a design and access statement? ◉ Yes ○ No

7. Materials

If Yes, please state references for the plans, drawings and/or design and access statement

Design & access statement for Herons Dale Primary school
External wall colour chart
Drawing No's; 1007/PL-100, PL-101 & PL-102

8. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?	○ Yes ◉ No
Is a new or altered pedestrian access proposed to or from the public highway?	○ Yes ◉ No
Are there any new public roads to be provided within the site?	○ Yes ◉ No
Are there any new public rights of way to be provided within or adjacent to the site?	○ Yes ◉ No
Do the proposals require any diversions/extinguishments and/or creation of rights of way?	○ Yes ◉ No

9. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces?	○ Yes ◉ No

10. Trees and Hedges

Are there trees or hedges on the proposed development site?	○ Yes ◉ No
And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?	◉ Yes ○ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)	○ Yes ◉ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?	○ Yes ◉ No
Will the proposal increase the flood risk elsewhere?	○ Yes ◉ No

How will surface water be disposed of?

- ☐ Sustainable drainage system
- ☐ Existing water course
- ☑ Soakaway
- ☐ Main sewer
- ☐ Pond/lake

12. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or

12. Biodiversity and Geological Conservation

geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species:

- ○ Yes, on the development site
- ○ Yes, on land adjacent to or near the proposed development
- ◉ No

b) Designated sites, important habitats or other biodiversity features:

- ○ Yes, on the development site
- ○ Yes, on land adjacent to or near the proposed development
- ◉ No

c) Features of geological conservation importance:

- ○ Yes, on the development site
- ○ Yes, on land adjacent to or near the proposed development
- ◉ No

13. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☑ Mains Sewer
- ☐ Septic Tank
- ☐ Package Treatment plant
- ☐ Cess Pit
- ☐ Other
- ☐ Unknown

Are you proposing to connect to the existing drainage system? ◉ Yes ○ No ○ Unknown

If Yes, please include the details of the existing system on the application drawings. Please state the plan(s)/drawing(s) references.

Foul drainage to this part of the school is pumped to a location outside the front of the school, where it then connects to the public sewer. It is proposed to pump foul water the toilet & sink, within the building, to the existing pump station adjacent to this area. This building is expected to house up to four persons at varying times during the school day, therefore it is not expected that this will be used to a great extent.

14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? ○ Yes ◉ No

Have arrangements been made for the separate storage and collection of recyclable waste? ◉ Yes ○ No

If Yes, please provide details:

The school currently operate a recycling policy and will continue to do so.

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste? ○ Yes ◉ No

16. Residential/Dwelling Units

Due to changes in the information requirements for this question that are not currently available on the system, if you need to supply details of Residential/Dwelling Units for your application please follow these steps:

1. Answer 'No' to the question below;
2. Download and complete this supplementary information template (PDF);
3. Upload it as a supporting document on this application, using the 'Supplementary information template' document type.

This will provide the local authority with the required information to validate and determine your application.

Does your proposal include the gain, loss or change of use of residential units? ○ Yes ◉ No

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ◉ Yes ○ No

If you have answered Yes to the question above please add floorspace details in the following table:

Use Class	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
D1 - Non-residential institutions	2710	0	29	29
Total	2710	0	29	29

For hotels, residential institutions and hostels please additionally indicate the loss or gain of rooms:

18. Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees? ◉ Yes ○ No

Please complete the following information regarding employees:

Type	Full-time	Part-time	Equivalent number of full-time
Existing employees	54	5	0
Proposed employees	0	0	0

19. Hours of Opening

Are Hours of Opening relevant to this proposal? ○ Yes ◉ No

20. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal for a waste management development? ○ Yes ◉ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

21. Hazardous Substances

Does the proposal involve the use or storage of any hazardous substances? ○ Yes ◉ No

22. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ○ Yes ◉ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ○ The agent
- ○ The applicant
- ◉ Other person

If Other has been selected, please provide contact details:

22. Site Visit

Contact name:

Title	Other
Other	School Business Manager
First name	Jenny
Surname	Birch
Telephone number	01273596904
Email address:	sbm@heronsdale.co.uk

23. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

24. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ○ Yes ◉ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

25. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

○ The applicant
◉ The agent

Title	Mr
First name	Martyn
Surname	Abbott
Declaration date (DD/MM/YYYY)	15/04/2020

☑ Declaration made

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

26. Declaration

Date (cannot be pre-application)	15/04/2020