Construction Environmental Management Plan

ENVIRONENTAL STATEMENT

Client: Shoreham Port Authority

Project: Erection of 17 Beach Huts with fold down deck (Ref: AWDM/0400/24)

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Contents

1.0 **Purpose of the Construction Management Framework Plan (CMFP)** 4

2.0 **Description of the Works** 4

3.0 **General Site Management** 4
Roles and Responsibilities 4
Communications 5

4.0 **Components and Logic** 5
Key Activities 6
Indicative Master Programme 7

5.0 **Pollution and Contamination** 7

6.0 **Measures for Controlling Noise and Vibration** 7
Noise 7
Vibration 8
Working Hours 8

7.0 **Soil Management and Measures for Controlling Emission of Dust** 9

8.0 **Contractor's Facilities including Compound areas, Fencing, Parking areas and Storage of Plant and Materials** 10

9.0 **Waste Management** 10

10.0 **Storage of Fuel, Oil and other Chemicals** 11

11.0 **Development affecting a Watercourse** 12

12.0 **Temporary Lighting** 12

13.0 **Prevention of Debris on Highways** 12

14.0 **Routing of Construction Traffic** 12

15.0 **Protecting Biodiversity Interests** 13
Landscape 13
Ecology 13

16.0 **Advisory Signage** 14

17.0 **Public Rights of Way** 14

19.0 **Traffic Management** 14

20.0 **Site Rules** 15

Appendix 01 – Indicative Master Programme 16

Appendix 02 – Interpretation Board 17

Appendix 03 – CSA HMMP (CSA/6818/02) Drawing F 18

Appendix 04 – Contractor Parking and Welfare Facilities 19

Appendix 05 – Construction Works Signage 20

1.0 Purpose of the Construction Environmental Management Plan (CEMP)

1.1 This Construction Environmental Management Plan (CEMP) sets out the overarching systems and controls that will be adopted during the construction of 17no beach huts at Southwick beach to minimise any adverse environmental impacts in accordance with the conclusions of the Habitat Management and Monitoring Plan (CSA/6818/02). The CEMP provides the framework with which all elements of the development must follow.

1.2 The CEMP will cover the four main elements of the project:

- Groundworks – beach hut site
- Groundworks – compensation site
- Concrete slab installation
- Beach hut installation

Obligations, Compliance and Enforcement

1.3 The principles set out by the CEMP will be incorporated within the construction contracts for all contractors involved in the project. All contractors and suppliers will be required to comply with the overarching principles and details contained in the CEMP.

1.4 Any non-conformance or infringement of the CEMP shall be reported to the Project Manager with 24-hours and proposals for rectifying the non-conformance shall be submitted to the Project Manager within 7 days.

1.5 The Project Manager will undertake site audits as and when he sees fit, and highlight areas of non-conformance to the relevant contractor.

1.6 Failure to rectify non-conformance within an agreed timescale may result in relevant works being suspended until the Project Manager is satisfied that the non-conformance has been corrected, or in extreme cases termination of the contract.

1.7 The CEMP will remain valid throughout the construction phase of the scheme.

2.0 Description of the Works

2.1 The development comprises of 17no beach huts installed on a concrete slab, with associated works to remove invasive species, and translocate rare vegetated shingle species to a separate compensation site.

3.0 General Site Management

Roles and Responsibilities

3.1 The site wide coordination and implantation of the principles established in this CEMP will be the responsibility of the Developer's Project Manager with the support of the developer's Sustainability Co-ordinator.

3.2 The Project Manager and Environmental Manager shall ensure that the principles of the CEMP are fully integrated into all site procedures, and ensure that appropriate environmental management systems, under BS 14000 or similar, are put in place.

3.3 The Developer's Project Manager will carry out appropriate audits of the contractors' arrangements to ensure full compliance with the CEMP. Any infringement of the CEMP or any environmental incident shall be immediately reported to the Project Manager. The contractor will be required to fully investigate the issue and take appropriate corrective action.

3.4 The key contacts are:

- Developer – Shoreham Port Authority
- Project Manager – Jordan Wyatt
- Sustainability Coordinator – Adele Clayden
- Principal Contractor – TBC (Developer Appointment)
- Principal Designer – Jordan Wyatt
- Site Manager – TBC (Contractor Appointment)
- Environmental Manager – TBC (Contractor Appointment)
- Health and Safety Manager – TBC (Contactor Appointment)

3.5 The key contractors and individuals may change as the scheme develops, if so, the key contacts list should be updated accordingly.

Communications

3.6 The effective implementation of the CEMP is intrinsically linked to good communications between all project stakeholders, including the public.

3.7 To promote effective communications during all stages of the project, the CEMP requires that the following be implemented at the commencement of each contract:

- The Project Manager will brief the contractor on the content of the CEMP.
- The Sustainability Coordinator will brief the contractor on all ecological aspects of the scheme.
- The contractor will be responsible for developing a site specific induction for all those working or visiting his site. The scope of the induction will be agreed in advance with the Project Manager.

3.8 The contractor will keep the Project Manager up to date with weekly reports, which shall include reporting on compliance with the CEMP.

3.9 The developer will communicate the project aim and plan with the public through an interpretation board, erected on site prior to the commencement of works.

3.10 In addition, the contractor will erect boards detailing emergency contact numbers and methods by which to register a complaint, as noted in 14.3

4.0 Components and Logic

4.1 This section of the Construction Environmental Management Plan outlines the different components of works to be carried out and outlines the possible restraints which may have an impact on the way the components are assembled. It sets out how these matters have informed the approach adopted in the preparation of the Indicative Master Programme (see Appendix 01).

4.2 The CEMP provides details on how to mitigate environmental impact at each stage of the development.

Key Activities

4.3 The following is a summary of Key Activities:

Removal of Invasive Species

4.4 Install Interpretation Board (see Appendix 02) to west of site. Remove invasive weeds (Silver ragwort) by hand, prior to flowering/seeding season, and dispose of at a suitably licensed landfill site. Works to be overseen by the Sustainability Coordinator and Project Manager to ensure compliance with HMMP and CEMP guidelines.

Translocation of Rare Species

4.5 Translocation of plants and invertebrates from Site to retained/protected areas. Loose sandy substrate added to shingle to provide suitable growing medium, sufficient watering by contractor/developer.

Erect Site Boundary

4.6 The erection of temporary (Heras) fencing will take place prior to mechanical groundworks. Fencing layout will be as per Appendix 03.

Removal of Material from Concrete Slab Area

4.7 Mechanical excavation of shingle (depth of 200mm where possible) and stockpiled, with 'clean' material used to create varied topography in retained areas where silver ragwort has been removed. Excess to be disposed of at suitably licenced landfill.

Concrete Slab Installation

4.8 Shuttering to be installed, followed by installation of membrane and concrete slab to total dimensions: 41.1m x 2.6m x 0.2m. Top surface to be brush finish, with rounded edge. Once set, concrete shuttering to be struck and groundworks contractor to demobilise.

Beach Hut Installation

4.8 Beach huts to be prefabricated off site to specifications detailed in main application (AWDM/0400/24) and installed individually. Once complete, ground between huts to be infilled with beach material, and gaps between huts to be infilled with chain barrier to limit access onto retained vegetated shingle to the north.

Site pack down

4.9 Groundworks contractor pack down to include clearing of site compound, clean down of access routes used, and removal of waste materials from site.

4.10 Beach hut contractor to sweep site and clear of materials on completion of works.

4.11 Developers Estates Team to remove temporary fencing and complete final litter pick of site on exit of contractors.

Indicative Master Programme

4.12 The Indicate Master Programme contained in Appendix 01 shows how the works may be assembled.

5.0 Pollution and Contamination

5.1 Pollution and contamination can be pre-existing or caused by construction activities.

5.2 In the event that suspected contaminated material is uncovered during the works an appropriate area will be protected, all works will be suspended and a suitably qualified person shall be engaged to investigate and develop a suitable strategy for dealing with any contaminated material.

5.3 The contractor shall plan and execute their work to ensure that hazardous or polluting substances do not cause harm to underlying aquifers, surface water systems, landscaping and associated ecology.

5.4 The project involves working adjacent to coastal waters, which will inevitably increase the risk of pollution. Contractors should therefore adopt water pollution prevention procedures in line with good practice. In preparing the procedures the contractor shall consider the following as a minimum:

- Published guidance from the Environment Agency
- Control of water pollution from construction site and other documents published by CIRIA
- Fuelling of plant and equipment
- Maintenance of plant and equipment
- Storage of hazardous materials
- Control of concrete truck washout arrangements
- Flood warnings
- The landscape and ecological environment

5.5 All contractors will be required to include water pollution prevention in all inductions and toolbox talks at appropriate intervals during the contract.

5.6 All incidents involving water pollution shall be immediately reported to the Project Manager.

6.0 Measures for Controlling Noise and Vibration Noise

Noise

6.1 The site is located within an operational Port, with the closest residential properties located approximately 300m to the north. Disturbance from noise and vibration therefore present a reduced risk to local residents. However, as a public amenity, the beach and nearby café must also be considered.

6.2 Contractors will implement measures to minimise the disturbance caused by construction traffic and activities.

6.3 When planning all activities contractors should predict noise levels, review the likely impacts, and consider what can be done to mitigate any adverse impacts.

6.4 If construction activities are likely to cause a potential nuisance, consideration should be given to noise measurements before and during construction.

6.5 Any material breach of acceptable noise levels notified to the Project Manager will be addressed immediately to ensure no recurrence.

6.6 In planning their work contractors shall consider the following as a minimum:

- Selection of plant and equipment
- Timing of an operation in the programme
- Timing the activity during the day
- Duration of tasks
- Maintenance of plant and equipment
- Use of sound reducing equipment
- Closing down equipment during period of non-use
- Location of access routes

Vibration

6.7 Contractors will implement measures to minimise the disturbance caused by construction traffic and activities.

6.8 When planning all activities contractors should consider vibration and review the likely impacts and what can be done to mitigate any adverse impacts.

In planning their work contractors should consider the following as a minimum:

- Selection of plant and equipment
- Methods of working
- Duration of activities
- Working hours

Working Hours

6.9 Construction work within the development site will be confined to the following:

08:00 -18:00 hours Monday to Friday
08:00 -16:00 hours Saturday

6.10 No works will be undertaken on Sundays or public holidays, save in exceptional circumstances only and with prior notification to the LPA.

6.11 Any changes to the above working hours will also be agreed with the local Environmental Health Officer.

6.12 All delivery vehicles and plant arriving and leaving the Port will also comply with the same time restrictions, although site personnel will be permitted to access the site shortly before these hours and exit the site shortly after them. Adherence to the codes of practice for construction working given in British Standard BS 5228 will be required.

7.0 Soil Management and Measures for Controlling Emission of Dust

7.1 To prevent and minimise the loss or damage of suitable beach material, the contractor must consider the following:

- Stockpiling of 'clean' beach material, and reuse at both the compensation site, and the area of retained vegetated shingle to the rear of the beach hut slab, in order to create a varied topography.
- Identification of suitable material to be led by Sustainability Manager (where appropriate).
- Retained vegetated shingle to be protected from plant access by use of temporary fencing as shown in Appendix 3.

7.2 Many construction activities increase the risk of dust nuisance. The contractor must therefore consider the following actions to control dust and other emissions. These should accord with the principles set out below.

7.3 Contractors will plan their activities to reduce the level of risk and mitigate any residual impacts.

7.4 Generally the most effective method of dust control is damping using a fine spray. The contractor will fully investigate sources of water and where possible use recycled water.

7.5 Dust monitoring will take place throughout construction.

7.6 In planning his activities, contractors should consider the following as a minimum:

- Damping down arrangements – water bowser will be used to dampen down any dust produced by works on site.
- Sources of water for damping down- metered standpipe to be used at the nearest washout point.
- Location of haul roads and their surface types and exposed soil following earthworks.- existing hard surfaced carriageway to be used for haulage.
- Sweeping arrangements of hard surfaces- road sweeper with water suppression to be brought in via subcontractor as and when required.
- Site speed limits- 10mph
- Selection of plant and equipment- minimum 360 excavator/dumper/roller/petrol disc cutter/ generator for all other powered equipment.
- Maintenance of plant and equipment- all maintenance to be carried out by ECL within planned maintenance programme prior to machinery arriving on site it is not expected to undertake servicing on site. Excluding break down and repair. All plant and equipment to be positioned over plant nappy/drip trays when not in use.
- Covering of payloads while in transit- following dvla ruling all loads to be covered while in transit by full sheeting.
- Covering of skips, chutes and conveyors – tarpaulin to be used to cover skips on site and secured to avoid loss of covering due to wind.
- Location and surface treatment of stockpiles- tarpaulin to be used to cover stockpiles of raw materials until placed and secured to avoid loss of covering due to wind.
- Burning will not be permitted on site
- Consideration of prevailing wind direction- debris netting to be erected before works and for the duration.

- Programme and seasonal timing
- The siting of dust generating activities relative to sensitive receptors- no activities producing dust will be carried out unless being sufficiently dampened down to prevent fugitive emissions.

8.0 Contractor's Facilities including Compound areas, Temporary Buildings and Fencing, Parking areas and Storage of Plant and Materials

8.1 The civils contractor will be require the following vehicles and plant for the duration of the ground works:

- 2x 2 tonne 360 tracked Excavator
- 1x Dumper
- 1x Flatbed works van
- 1x Small utility van

8.2 The contractor will maintain a small compound adjacent to the beach hut site for drop off and collection of materials, and storage of plant overnight. With the main contractor parking and welfare facilities being located in a secure compound (as per Appendix 4), security hoarding is therefore not required.

8.3 The compensation site is located in a fenced controlled area, to which the contractor will have sole access for the duration of the works.

8.4 Additional facilities are available and may be provided for each area of works if required.

9.0 Waste Management

9.1 It is inevitable that some waste will be produced during the construction works. Throughout the construction process, all activities will seek to minimise the generation of waste, utilising the waste hierarchy where practicable to manage waste. The waste hierarchy seeks to reduce waste through elimination, reduction, re-use, recycling, and disposal as the final option. Handling and disposal of waste must be carried out under the 'Duty of Care' Regulations and current legislation.

9.2 Waste management procedures will include the following topics:

- Identification of the types of waste that may be generated;
- Implementation of re-use and recycling strategies;
- Implementation of waste minimisation strategies;
- Set up of waste disposal facilities;
- Control and management of the disposal of different types of waste;
- Roles and responsibilities;
- Monitoring, reporting and auditing of waste produced on site.

Beach Material/Spoil

9.3 The proposed development will seek to minimise the import and export of material, wherever possible. The re-use of materials around the retained and compensation site, will be carried out whenever possible.

Reduction

9.4 Beach huts will be delivered to site in 'flat-pack' condition and erected individually. Reducing the impact of works being conducted (i.e. noise, dust), the requirement for onsite storage, and the amount of construction related traffic.

Re-Use

9.5 The beach huts will be constructed in a workshop off-site. Maximising opportunity for excess materials to be re-used in the construction of each concurrent beach hut or follow on projects.

9.6 Left over paint and other surface treatments will be retained by the developer for future maintenance of the beach huts.

Recycling

9.7 Where possible, materials will be recycled as outlined above. Additionally, materials such as metal and timber will be recycled through separate marked skips provided by the developer.

Disposal

9.8 It is inevitable that certain materials will have to be removed from site for disposal as they have no re-use/recovery value. Processes in place to support responsible disposal of waste are as follows.

9.9 Waste construction materials will be disposed of via an existing general waste skip provided by the developer (shown in Appendix 4).

9.10 Should asbestos be encountered, all potentially asbestos containing materials will be disposed of by a suitably licensed contractor in accordance with relevant guidance and legislation.

9.11 The Contractor will be required to provide Waste Transfer Notes to the Project Manager for any other waste removed from site for disposal.

10.0 Storage of Fuel, Oil and other Chemicals

10.1 Fuel, oils and chemicals will be stored in the compound shown in Appendix 4. With re-fuelling restricted to this area to prevent risk of contaminating the coastal watercourse.

10.2 All fuel, oil and chemicals shall be stored in accordance with the Manufacturer's recommendations and any tanks shall be in accordance with PPG7 (above ground oil storage tanks) and PPG22 dealing with spills; or subsequent amendments or replacements thereof.

10.3 All fuel, oil and chemicals shall have a suitable 'spills-kit' located nearby.

10.4 In the event of a spillage, the Contractor must make the Project Manager aware immediately.

11.0 Development affecting a Watercourse

11.1 All plant and equipment to be positioned over plant nappies when not in use

11.2 Spill kits to be provided with all plant sufficient for the contaminants to be contained.

11.3 Refuelling area to be identified and suitable absorbents provided for any drips and spillages.

11.4 All fuel on site to be stored in double bunded fuel cube or bowser and plant nappy/drip tray positioned in front of fuelling point.

11.5 Copy of tide timetable to be made available to operatives in case of break in water table at high tide.

11.6 Early warning system to be monitored for adverse weather.

11.7 Concrete wash out skip to be provided for duration of concrete works and lined in polythene

12.0 Temporary Lighting

12.1 No works within the Main Site are planned to be undertaken in periods of darkness and therefore it is unlikely that task lighting will be required.

12.2 As all sites and compounds are within the Port facility, there is sufficient street and operational lighting to ensure safety and security when arriving on site. Temporary lighting is therefore not required.

13.0 Prevention of Debris on Highways

13.1 The Contractor will ensure all vehicle movements are undertaken on hard surfaced areas of the site and these areas are to be kept clean to avoid contamination being carried out on to the local highway network.

13.2 Road sweepers will be used as and when it is required and this will incorporate a water suppression system to avoid dust contamination on the road network.

13.3 All plant will be cleared of any debris/mud that could contaminate local roads as per the ACOP for transporting construction vehicles along the public highway before leaving site.

13.4 The Developers Estates Team will also suction sweep the main road, access road and footpath at regular intervals throughout the construction phase to ensure deleterious material does not accumulate.

14.0 Routing of Construction Traffic

14.1 The majority of construction traffic will be limited to the private road (Basin Road South) owned by the Developer.

14.2 The Contractor will liaise with the Project Manager to ensure safe transit from the Main Site, to the Compensation Site.

14.3 The Contractor shall erect suitable construction site signage and temporary barriers prior to work commencing this will consist of double clipped Herras fencing panels with weights on the feet to avoid collapse of compound. Signage to include;

- Warnings that you are entering a construction site
- Advisory signs that a PROW has been closed along with a plan of the substituted route
- Directional signs along substituted PROW
- Details on how to register a complaint, and Emergency telephone numbers
- Warning of construction traffic in the area
- Road works ahead and men at work signs

14.4 Any goods vehicle movements associated with the site will follow the recommended lorry routes promoted by West Sussex County Council and Brighton & Hove City Council, and will avoid nearby Air Quality Management Areas.

15.0 Protecting Biodiversity Interests

Landscape

15.1 The Contractor will ensure construction work does not impact protected areas highlighted by the Habitat Management and Monitoring Plan (HMMP) (No: CSA/6818/02).

Ecology

Habitats - General

15.2 Prior to the commencement of construction activity, a temporary fence, as shown in Appendix 3, will be erected to separate the area of retained vegetated shingle from the area due for excavation.

15.3 The Sustainability Coordinator will monitor retained and created habitats throughout the construction phase, particularly where vegetation is to be removed, to ensure inadvertent damage to the vegetated shingle is prevented.

15.4 All site personnel will be made aware of the importance of vegetated shingle through a briefing prior to commencing work, and instructed not to encroach onto the vegetated shingle. Site supervisor to ensure compliance. Movement of shingle will be undertaken in such a way as not to impact on retained habitats.

15.5 Environment Agency Guidance for Pollution Prevention (GPPs) will be adhered to at all times in order to reduce the chance of chemical spills and other pollution events. Relevant spill kits will be kept on site for the rapid treatment of any spillages, with staff trained in their use present at all times when work is underway.

15.6 Best practice measures for the industry will be employed according to agreed standards in order to minimise adverse effects on the surrounding area through dust deposition. This will include wheel washes of construction vehicles and dust suppression techniques during periods of dry weather and / or high winds. Measures for the control of dust are considered in greater detail elsewhere in this document.

Habitats - specific

15.8 The process for initial and aftercare management of the vegetated shingle at both the retained and compensation site is detailed in the HMMP (No: CSA/6818/02).

Fauna

Reptiles

15.9 In order to try and preserve any invertebrate interest, prior to habitat clearance within the proposed footprint of the beach huts, a sweep netting exercise will be undertaken with the aim of translocating any captured invertebrates to adjacent retained habitat. This should be done in the spring when most invertebrates are likely to be active.

16.0 Advisory Signage

16.1 An interpretation Board will be erected at the location shown in Appendix 2, prior to works commencing and will remain in place until the end of the build.

16.2 Construction works signage will be displayed as per Appendix 5. With additional signage deployed if deemed necessary at each stage of construction.

Advisory signage will include:

- Warnings that you are entering a construction site
- Advisory signs that a PROW has been closed along with a plan of the substituted route
- Directional signs along substituted PROW
- Details on how to register a complaint, and Emergency telephone numbers

17 Public Rights of Way

17.1 Temporary diversions to Public Rights of Way will take place only when necessary, with signage deployed as per Appendix 5.

18 Traffic Management

18.1 The contractor's arrangements shall ensure that all vehicles are clearly directed to the contractor's site and suitable arrangements are in place on that site to receive and manage the delivery.

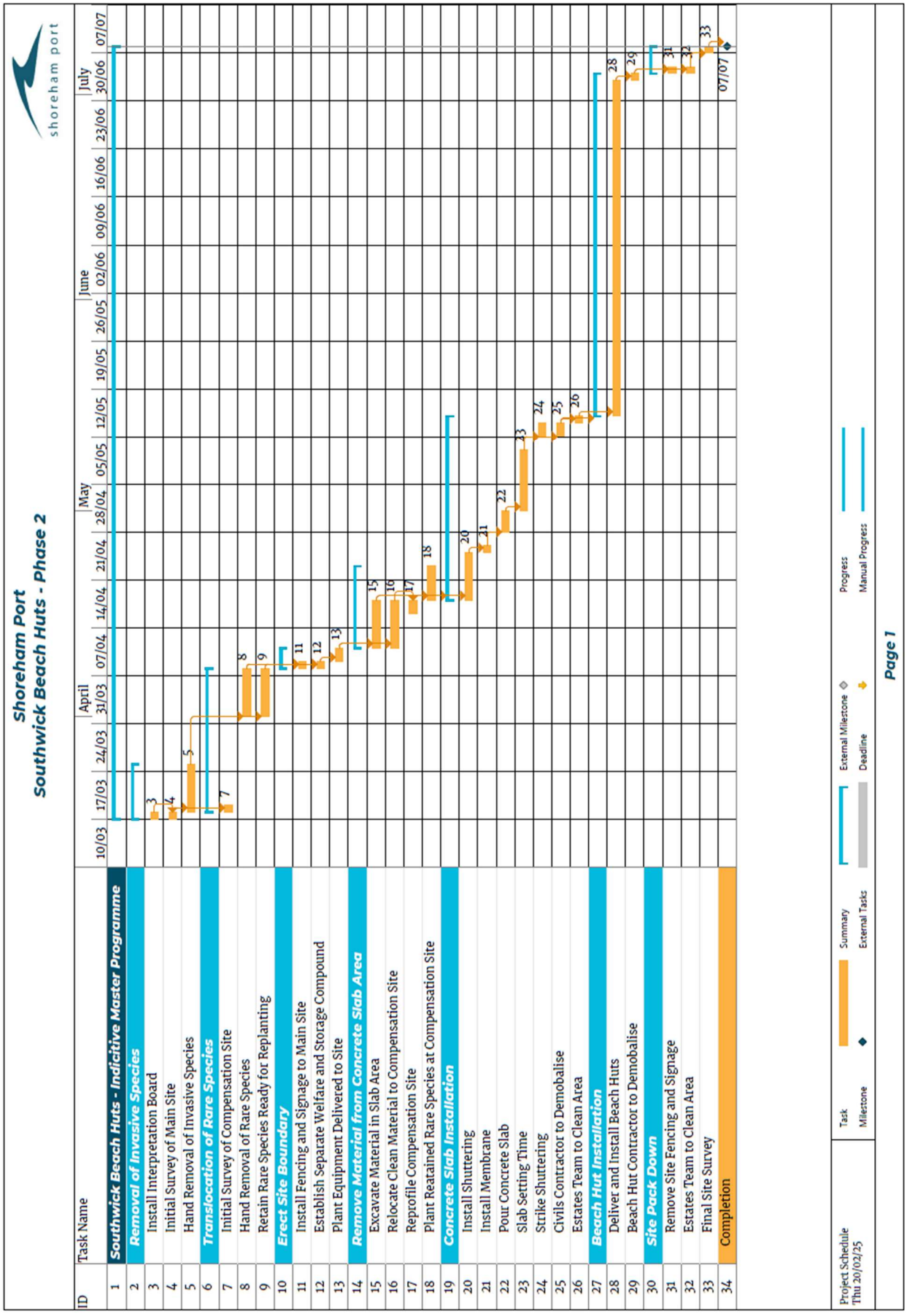
18.2 The Project Manager will liaise directly with internal colleagues to ensure a safe route from the Main Site, through the Port terminal and to the Compensation Site.

19 Site Rules

19.1 A set of site rules will be displayed within the site office to set the minimum standard to be adopted by all contractors and Sub-contractors. These will be based on the following:

- All operatives and visitors must wear appropriate PPE (high visibility jacket and protective footwear as a minimum), with further equipment to be determined through method statement/risk assessment.
- All operatives and visitors must receive site induction training, including the environmental induction.
- All reversing vehicles must be appropriately supervised by a trained banksman.
- All power tools are to be 110 volts, or battery power.
- No operative is to misuse or abuse any mechanical or other equipment.
- Only authorised vehicle routes shall be used.
- Segregated pedestrian routes shall be provided.
- Operatives must not report for work if under the influence of alcohol or drugs or consume alcohol or drugs at work or during breaks.
- All operatives and visitors must report any potential safety incidents identified and must not continue with an activity that has been identified as a risk, without an appropriate risk assessment being in place.
- Any accident or incident on site, which requires medical treatment or time off, should be reported immediately to the Site Manager.
- A Site Accident and Incident Log will be maintained by the site manager.
- Parking of vehicles shall only be permitted in designated parking areas. Parking on the roads will not be permitted.

Appendix 1 – Indicative Master Programme



Appendix 2 - Interpretation Board

shoreham port

Shoreham Port Beach Huts

shoreham port

Summary

In 2022 we installed 8x beach huts to the west of Southwick Beach. The local response to this was hugely supportive and showed the need for beach huts in the area. With this in mind, and as part of our aim to improve the Port for everyone, Shoreham Port will be installing 17x new beach huts to the east of Southwick Beach in the area shown below, which will provide further opportunities for enjoyment of the beach.

Planning permission has been granted, (planning reference AWDM/0400/24) and new huts will be added to the area in 2025 and 2026.



Coastal Ecology

Preliminary ecological surveys of the area have shown that the vegetated shingle contains species that require protection. To protect these species, we have developed a plan to improve the quality of the remaining area while creating a new protected area along the coast to which plants can be relocated. Protecting rare native species is important to support local biodiversity and habitats for wildlife.



Silver Ragwort



Yellow Horned Poppy



Rock Sea Lavender

Aims

To conserve the vegetated shingle, our key aims are;

1. Retention and protection of existing vegetated shingle behind and adjacent to areas affected by construction.
2. Translocation of rarer plant species (e.g. yellow horned poppy and rock sea lavender) to retained and protected areas.
3. Enhancement of retained coastal vegetated shingle through the removal of invasive species (e.g. silver ragwort) and the use of removed shingle substrate to create a varied topography in retained areas.
4. Creation of a new area of coastal vegetated shingle habitat within the identified 'Compensation Site' located at Spending Beach to the west of the proposed Beach Huts site, as shown on Location Plan.

Plan

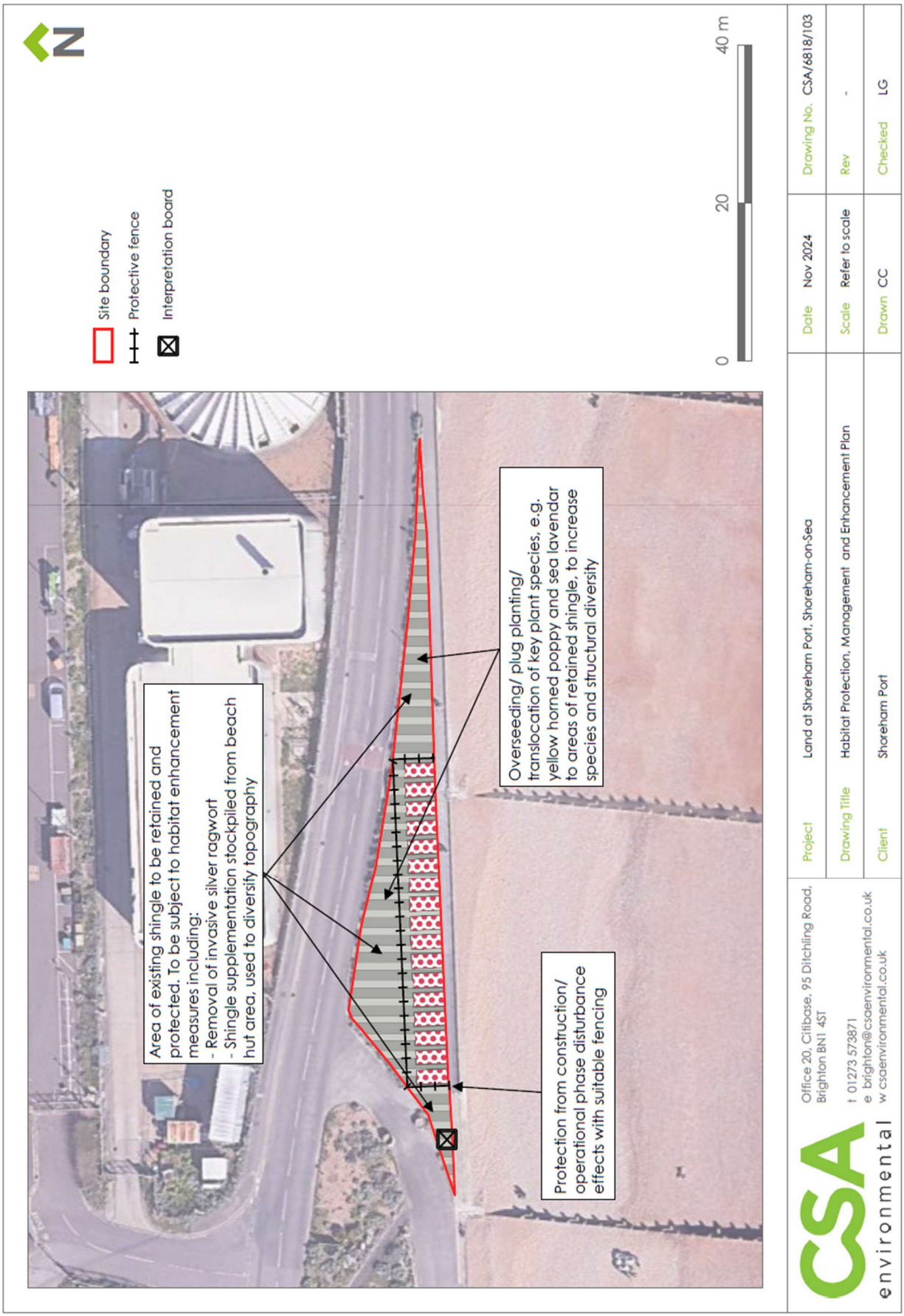
To achieve this, we will;

1. Remove invasive species (Silver Ragwort) to provide a more suitable environment for native species.
2. Install site boundary to ensure works do not overspill into the retained area of the site.
3. Collect rare species (yellow horned poppy and rock sea lavender).
4. Remove shingle from the area of concrete pad and redistribute it to the rear of the new beach huts and the new compensation site.
5. Translocate collected rare species to the rear of new beach huts and compensation area.
6. Install concrete slab foundation for beach huts.
7. Install beach huts.
8. Infill gaps between beach huts with barrier chain to prevent access to habitat behind huts and protect it.

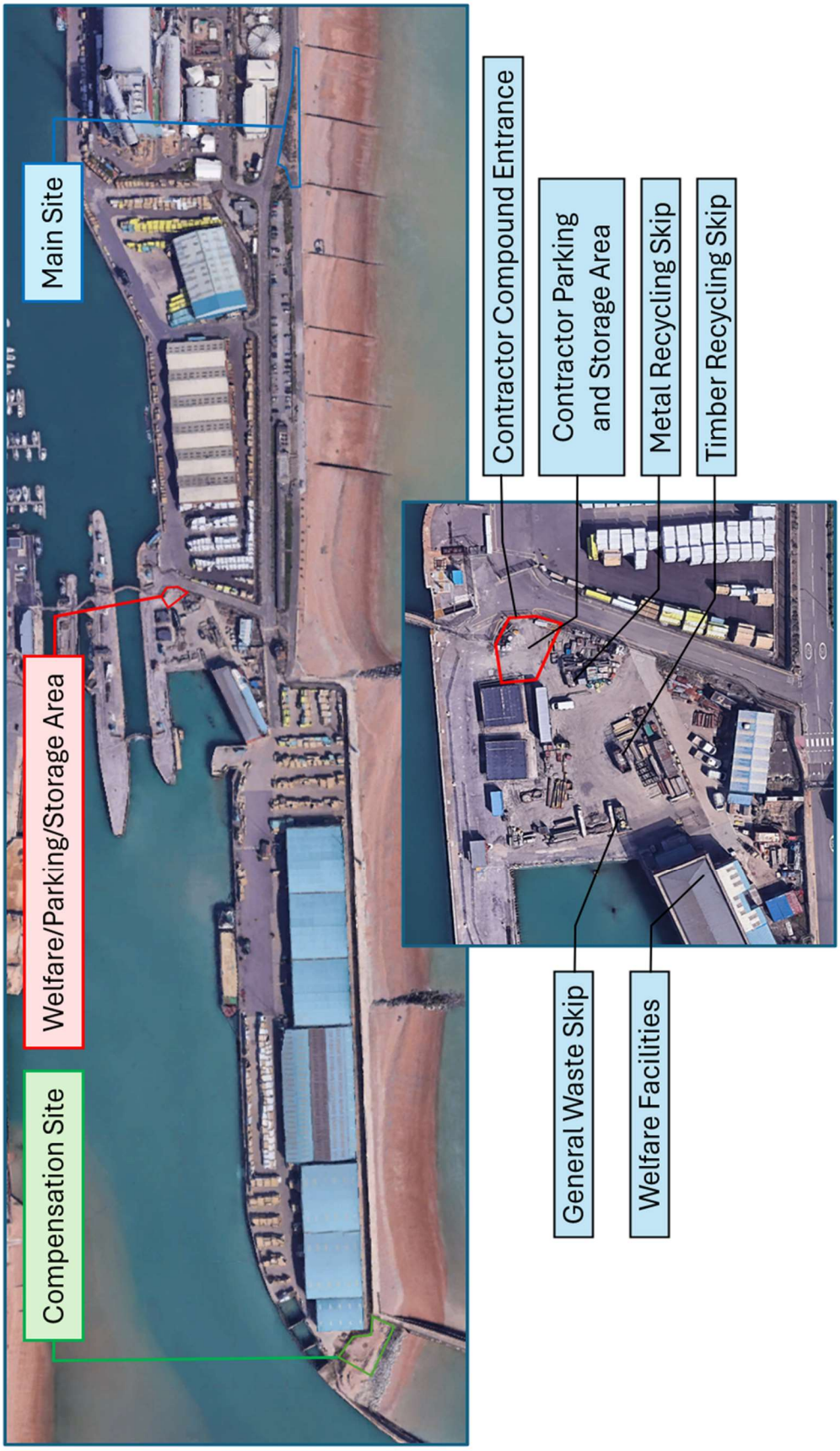


Location Plan

Appendix 03 – CSA HMMP Drawing F



Appendix 04 – Contractor Parking and Welfare Facilities



Appendix 05 – Construction Works Signage

