R J REYNOLDS HNC Con. Tech (Arch) Architectural Services

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4th Decfember 2009.

Job No 1682

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Ad[illegible]
DATE RECEIVED 07 DEC 2009

Adur District Council
Civic Centre
Ham Road
Shoreham by Sea
West Sussex BN43 6PR

For the attention of **Keith Morgan Esq.** Chief Planning Officer.

Dear Sirs,

41 The Drive Shoreham by Sea West Sussex.

Please find enclosed enclose a 3 copies each of drawings 1682 / along with forms and a cheque in the sum of £150.00 for an application under Town & Country Planning for proposals to demolish an existing prefabricated garage to form a new brick built garage at the above address.

I also enclose a copy of a letter from the adjoining property owner which covers an agreement under the party wall act 1996 which allows the new construction to be formed close to the neighbour's garage.

If you have any further queries regarding the enclosed please contact me. Meanwhile I look forward to receiving an acknowledgement and receipt for the application.

Yours faithfully

[redacted]

R. J. Reynolds.

Enc. + Copy to Client.