Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	28
Suffix	
Property name	
Address line 1	Boundstone Lane
Address line 2	
Address line 3	
Town/city	Lancing
Postcode	BN15 9QW

Description of site location must be completed if postcode is not known:

Easting (x)	517531
Northing (y)	104682

Description

2. Applicant Details

Title	mr
First name	glenn
Surname	gasson
Company name	
Address line 1	bn15 9ab
Address line 2	Flat 5
Address line 3	38 North Road
Town/city	lancing
Country	United Kingdom

2. Applicant Details

Postcode	bn15 9ab

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	mr
First name	GLENN
Surname	GASSON
Company name	
Address line 1	flat 5
Address line 2	38 north road
Address line 3	lancing
Town/city	lancing
Country	United Kingdom
Postcode	BN15 9AB
Primary number	
Secondary number	
Fax number	
Email	

4. Description of Proposed Works

Please describe the proposed works:

Loft conversion to existing bungalow

Has the work already been started without consent? ( ) Yes (•) No

5. Materials

Does the proposed development require any materials to be used externally? (•) Yes ( ) No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	red brick
Description of proposed materials and finishes:	red brick to match existing

5. Materials

Roof	
Description of existing materials and finishes (optional):	concrete tile
Description of proposed materials and finishes:	concrete tile to match existing

Windows	
Description of existing materials and finishes (optional):	UPVc
Description of proposed materials and finishes:	UPVC to match existing

Doors	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	n/a

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	n/a

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	n/a

Lighting	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	n/a

Other n/a	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	n/a

Are you supplying additional information on submitted plans, drawings or a design and access statement? (•) Yes ( ) No

If Yes, please state references for the plans, drawings and/or design and access statement

materials annotated on the submitted plans & elevations

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ( ) Yes (•) No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ( ) Yes (•) No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ○ The agent
- ◉ The applicant
- ○ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ○ Yes ◉ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that:

- ◉ I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or
- ○ The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990.**

Owner/Agricultural Tenant

12. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	
Number	28
Suffix	
House Name	
Address line 1	boundstane lane
Address line 2	
Town/city	lancing
Postcode	Bn15 9qw
Date notice served (DD/MM/YYYY)	25/11/2021

Person role

- (•) The applicant
- ( ) The agent

Title	mr
First name	glenn
Surname	gasson
Declaration date (DD/MM/YYYY)	26/11/2021

☑ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

Date (cannot be pre-application)	26/11/2021