Planning Services, Adur & Worthing Councils
Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Adur & Worthing councils

Application for approval of details reserved by condition.

Town and Country Planning Act 1990

Planning (Listed Buildings and Conservation Areas) Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR
First name:	ELAN
Last name:	METHVEN
Company (optional):	
Unit:	
House number:	23
House suffix:	
House name:	
Address 1:	ALFRED PLACE
Address 2:	
Address 3:	
Town:	WORTHING
County:	WEST SUSSEX
Country:	
Postcode:	BN11 3EP

2. Agent Name and Address

Title:	MR
First name:	MALCOLM
Last name:	SIMMONDS
Company (optional):	MALCOLM SIMMONDS ARCHITECTS
Unit:	
House number:	
House suffix:	
House name:	GREEN DENE BARN
Address 1:	STORRINGTON ROAD
Address 2:	
Address 3:	
Town:	THAKEHAM
County:	WEST SUSSEX
Country:	
Postcode:	RH20 3EF

3. Site Address Details

Please provide the full postal address of the application site.

Unit: | House number: 23 | House suffix:

House name:

Address 1: ALFRED PLACE

Address 2:

Address 3:

Town: WORTHING

County: WEST SUSSEX

Postcode (optional): BN11 3EP

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: | Northing:

Description:

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?

5. Description Of Your Proposal

Please provide a description of the approved development as shown on the decision letter, including the application reference number and date of decision in the sections below:

INTERNAL + EXTERNAL ALTERATIONS INCL DEMOLITION AND REBUILD OF ONE AND HALF STOREY REAR OUTSHOT, INTERNAL ADJUSTMENTS TO PROVIDE IMPROVEMENT; LOFT CONVERSION WITH DORMER WINDOW TO REAR SLOPE; REPLACEMENT OF SASH WINDOW ON FIRST FLOOR REAR ELEVATION WITH NEW

Reference number: WB/11/0126/LBC | Date of decision: 22/07/2011 (Date must be pre-application submission) (DD/MM/YYYY)

Please state the condition number(s) to which this application relates:

1.	CONDITION 04	6.	CONDITION 09
2.	CONDITION 05	7.	CONDITION 11
3.	CONDITION 06	8.	CONDITION 12
4.	CONDITION 07	9.	
5.	CONDITION 08	10.	

Has the development already started? ☐ Yes ☑ No

If Yes, please state when the development started (DD/MM/YYYY): (date must be pre-application submission)

Has the development been completed? ☐ Yes ☑ No

If Yes, please state when the development was completed (DD/MM/YYYY): (date must be pre-application submission)

6. Discharge Of Condition

Please provide a full description and/or list of the materials/details that are being submitted for approval:

COVER LETTER & DWGS REF - P2/A.01, A02, A.03, A.04A & A.05A

7. Part Discharge Of Condition(s)

Are you seeking to discharge only part of a condition? ☑ Yes ☐ No

If Yes, please indicate which part of the condition your application relates to:

SCHEDULE OF MATERIALS TO CONDITIONS 04 + 06 - SAMPLES TO FOLLOW ONCE WORKS PERMITTED TO PROCEED

8. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☑

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☑

The correct fee: ☑

9. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Unsigned - Agent: [redacted]

Date (DD/MM/YYYY): 31/10/2012 (date cannot be pre-application)

10. Applicant Contact Details

Telephone numbers

Country code: | National number: | Extension number:

Country code: | Mobile number (optional):

Country code: | Fax number (optional):

Email address (optional):

11. Agent Contact Details

Telephone numbers

Country code: | National number: [redacted] | Extension number:

Country code: | Mobile number (optional): [redacted]

Country code: | Fax number (optional):

Email address (optional): Malcolm@malcolmsimmondsarchitects.com

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☑ Agent ☐ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: | Telephone number:

Email address: