Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

QUIET

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	3- Aston House
Address line 1	Freehold Street
Address line 2	
Address line 3	
Town/city	Shoreham-By-Sea
Postcode	BN43 5TQ

Description of site location must be completed if postcode is not known:

Easting (x)	521156
Northing (y)	105465

Description

ADUR & WORTHING
PLANNING SERVICES

PLAN	AWDM/ 1190/18
DATE VALID	14 AUG 2018

2. Applicant Details

Title	Mr
First name	Simon
Surname	Holmes
Company name	
Address line 1	3- Aston House, Freehold Street
Address line 2	
Address line 3	
Town/city	Shoreham-By-Sea
Country	

2. Applicant Details

Postcode	BN43 5TQ
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ◉ Yes ○ No

3. Agent Details

Title	Mrs
First name	Stephanie
Surname	McCarthy
Company name	Adur & Worthing Council
Address line 1	[redacted] PORTLAND HOUSE
Address line 2	44 Richmond Road
Address line 3	
Town/city	Portslade
Country	United Kingdom
Postcode	BN41 1PN
Primary number	07968515453
Secondary number	
Fax number	
Email	stephanie.mccarthy@adur-worthing.gov.uk

4. Description of Proposed Works

Please describe the proposed works:

To remove the middle panel and middle hand rail of the balcony and install two concrete steps and a path from the new opening in the balcony to the public highway.

Has the work already been started without planning permission? ○ Yes ◉ No

5. Materials

Does the proposed development require any materials to be used in the build? ◉ Yes ○ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Other type of material (e.g. guttering) balcony alteration and steps	
Description of existing materials and finishes (optional):	Part of the Hard wood hand rail to be removed One center panel to be removed

5. Materials

Other type of material (e.g. guttering) balcony alteration and steps	
Description of proposed materials and finishes:	Grey concrete to make steps and path with a tamped finish

Are you supplying additional information on submitted plans, drawings or a design and access statement? ◉ Yes ○ No

If Yes, please state references for the plans, drawings and/or design and access statement

Drawing 003/FRE /01

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

◉ The agent
○ The applicant
○ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

11. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ◉ Yes ○ No

If Yes, please provide details of the name, relationship and role:

Stephanie McCarthy (Agent) is a member of staff for Adur & Worthing Council

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ○ The applicant
- ◉ The agent

Title	Mrs
First name	Stephanie
Surname	McCarthy
Declaration date (DD/MM/YYYY)	02/08/2018

☑ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

Date (cannot be pre-application)	02/08/2018