ADUR
DISTRICT COUNCIL

Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
www.adur.gov.uk DX 59765 Shoreham-by-Sea
e-mail: developmentcontrol@adur.gov.uk

Development Control

Mr Peter Blake
38 Greenoaks
Lancing
West Sussex
BN15 0HE

Our reference:	ADC/0090/10/INVAL
Your reference:	
Please ask for:	Dawn Ayres
Direct Line:	01273 263213
Date:	23rd March 2010

Dear Sir/Madam

Reposition 1.7m high screen wall further forward

38 Greenoaks Lancing West Sussex BN15 0HE

With reference to your recent application in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

1 The application form submitted is incorrect, please complete and return the enclosed application form.

2 Although Planning Permission is required, no fee is required for this application, please find enclosed your cheque for £150.00.

3 Please supply a more detailed plan of the elevation of the proposed wall.

4 Please provide 3 copies of a location plan drawn to a metric scale of 1/2500 or 1/1250, which should outline the application site in red and any other land in the ownership of the applicant in blue.

Once this information is received your application will be registered as quickly as possible.

Yours faithfully,

Senior Administrative Officer