Contact: Mrs E Rousseau
Direct Dial
E-mail:

Our Ref: WB/11/0129/CLP

Mr T Shurey
30 Wembley Avenue
Lancing
West Sussex BN15 9JZ

2nd March 2011

Dear Sir/Madam

Town and Country Planning Act 1990 (as amended by the Planning and Compensation Act 1991)
Application No: WB/11/0129/CLP
Location: 29 Ashwood Close Worthing West Sussex
Proposal: Application for a Lawful Development Certificate for a proposed dormer roof extension (rear elevation)

Record of telephone conversation requesting details in order to process the application.

1) The correct fee has not been provided, please supply a cheque for the balance of £7.50 made payable to Worthing Borough Council.

2) Please confirm acceptance of the description above. – Agreed 2/3/11

Yours faithfully

Mrs E Rousseau
Assistant Planning Technician