ADUR
DISTRICT COUNCIL

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Development Control

Mr David Rostron
The Pump House
New Erringham Farm
Mill Hill
Shoreham By Sea
West Sussex
BN43 5FA

Our reference:	ADC/0473/09/INVAL
Your reference:	
Please ask for:	Dawn Ayres
Direct Line:	01273 263213
Date:	14th December 2009

Dear Sir/Madam

Alterations to south-west wing roof to form balcony and single-storey utility room extension (retrospective)

Pump House Mill Hill Shoreham-by-Sea West Sussex

With reference to your recent application in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

1 This application requires a Design and Access Statement, I enclose some notes regarding the new requirements.

Once this information is received your application will be registered as quickly as possible.

Yours faithfully,

Senior Administrative Officer